

PROSPECTUS & Information Brochure

Academic Year: 2024-25

Academic Session from February 2025 and Onwards



CDOE
CENTRE FOR DISTANCE AND ONLINE EDUCATION
FAKIR MOHAN UNIVERSITY

Accredited with 'A' Grade by NAAC

Vyasa Vihar, Balasore, 756019, Odisha (India)

(Established by Odisha Universities Act, 1989)

Website: <https://fmuniversity.nic.in> , Contact No. 06782- 241840

**CENTRE FOR DISTANCE AND ONLINE EDUCATION
FAKIR MOHAN UNIVERSITY**

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VICE-CHANCELLOR

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Flt. Lt. Prof. Munesh Chandra Adhikary

DIRECTOR

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Director, Centre for Distance and Online Education (CDOE)

Fakir Mohan University

Vyasa Vihar, Old Campus, Balasore- 756019, Odisha, India

Website: <https://fmuniversity.nic.in> , Contact No. 06782- 241840

ATTENTION

INSTRUCTION TO THE CANDIDATES APPLYING FOR TAKING ADMISSION INTO CDOE PROGRAMMES 2024-25

Step-1	Candidates should read the Information Brochure Properly
Step-2	Make the Payment towards Admission Application Fee @Rs.600/- by clicking the following link https://octopod.co.in/academy/forms/17c5197fb88140144ce427a8282238f7 After Successful Payment download Application Fee Receipt
Step-3	Fill up the Google Application Form and upload the downloaded Fee Receipt
Step-4	Submit

Incomplete application forms or non-payment of application fee will be rejected.

The candidates Selected for admission, will be intimated to report physically at the office of the **Director, CDOE, F. M. University, Januganj, Balasore-756019, Odisha** with all original documents along with a set of Xerox copy, Passport sized Photographs (6 nos) and the receipt of online deposit of course fee during office hour except Sundays and other holidays.

N.B:

- 1) You will not be informed about any activity by post. It is solely your responsibility to check website for all information and notice
- 2) Be sure that your mobile number & email are correct enough to get SMS alerts and mail.
- 3) In case of any discrepancy/Incomplete Form, the University holds the right to reject the form.

THE CDOE TEAM

DIRECTOR

Flt.Lt. Prof. Munesh Chandra Adhikary

DY. REGISTRAR

Dr. Debadutta Das

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CDOE Prospectus Committee Members:

1. Flt. Lt. Prof. Munesh Chandra Adhikary, Director , CDOE
2. Dr. Debadutta Das, Deputy Registrar, CDOE
3. Dr. Nihar Ranjan Rout, Director, Students Welfare
4. Prof. Debasish Patra, Head, P.G. Dept. of Language & Literature
5. Dr. Pabitra Mohan Nayak, Head, P.G. Dept. of Social Science
6. Dr. Grace B. Mundu, Coordinator, P.G. Dept. of Population Studies

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ABOUT FAKIR MOHAN UNIVERSITY

Fakir Mohan University (abbreviated as F. M. University) is a State University situated in Balasore, Odisha, India. It was carved out of the Utkal University in 1999 and acts as an affiliating university. The university has 94 colleges and 150,000 students at the graduate and postgraduate levels. It is recognised by the UGC under section 2(f) as well as under section 12(B) of the UGC Act and been accredited by the Association of Indian Universities (AIU) and bears the distinction of being a member of Common Wealth Universities for its commitment towards interdisciplinary education. It is accredited with “A” grade by NAAC. Fakir Mohan University has 2 campuses. Old campus is located in Januganj. Besides NH close to Remuna Golei in Balasore and the new campus at Nuapadhi towards Remuna-Mitrapur, and the campus is popularly known as Vyasa Vihar befitting to the name of Vyasa Kabi Fakir Mohan Senapati. The university has computer labs, centralised computer centre, central library with internet connection, Guest House, conference hall etc. Welfare facilities include bank, canteen, sports complex, boys' hostel, girl's hostel, staff quarters, guest houses and health centre.

VISION OF THE UNIVERSITY

The University is committed to develop itself as a value and need based quality education provider in the state of Odisha in general and Balasore and Bhadrak districts in particular through its post-graduate departments, affiliated colleges as well as through the distance education mode executed by its CDOE. It has the ultimate objective of producing qualified and competent manpower responsive to the changing needs of the society at the national and international levels. In its quest for being an outstanding centre for learning and development of human resource, it cherishes a clear vision and mission. Vision of the University is to excel in five enthuses:

- The culture of Excellence
- The Culture of Innovation
- The Culture of Quality
- The Culture of Flexibility and Dynamism
- The Culture of Sustainability

MISSION OF THE UNIVERSITY

It has following missions through which it seeks to stimulate and promote professional competency among the students and faculty:

- To provide opportunities to students and faculty to acquire higher qualification and experience.
- To provide continuous learning opportunities for students, faculty, staff and working professionals.
- To provide wide scope for research, design and development.
- To provide scope for practicing innovative teaching and learning methods.
- To provide consultancy relevant to area of specialization and expertise.

Centre for Distance and Online Education (CDOE)

The CDOE under the **Fakir Mohan University** was established with the mission to reach out to more and more people and help them in their endeavour to study further, by taking education to the doorsteps of the people without compromising the quality of education. It has the focus on education, research and training by diversity means of distance and continuing education by using new educational technology available to common men with easy access. Degrees, Diplomas and Certificates of CDOE shall be treated as per with the Degrees/ Diplomas issued by the regular departments of any other University and the Country. The course fee of CDOE is very reasonable even the lowest in the State, The Rules and Regulations of the Statutory Bodies like UGC and NCTE shall be strictly adhered to by the Institution.

The CDOE is located at the Old Campus, F.M. University, Januganj, Balasore as study centre of the university. It is imparting various programmes like M.A. in (Economics, Political Science, Sociology, History, Odia, English, Sanskrit, Education, Master of Commerce (M.Com) and Master of Social Work (MSW), which are recognized by UGC DEB vide its Email dated 21 February 2025 for the Academic Year 2024-25 , Academic Session beginning from February 2025 and onwards.

It is to be noted that the distance mode education under Fakir Mohan University has been running since 2007 in its study Centre named Centre for Distance and Continuing Education (CDCE), then after it was renamed as Directorate of Distance and Continuing Education (DDCE). Now by UGC Distance and Online Education guidelines and rule 2020, it is named as Centre for Distance and Online Education (CDOE).

MISSION OF THE CDOE

CDOE has a mission to empower the students with knowledge, skills, capacity building and value creating which are necessary for a successful civil society. It has the motto to promote a bank of human talent in diversified faculties that would become an investment for a prosperous society.

VISION OF THE CDOE

- To provide opportunity to those who are unable to pursue their education through the regular mode.
- To cope with the increasing demand for higher education and to enable the students of the weaker sections of the society and of rural background for higher education who are unable to pay fee charged by private institutes.
- To provide quality education at a reasonable fee structure.
- To introduce a host of Vocational Degree & Diploma Courses through Distance Education mode, with the hope to reach out to more and more people and help them in their endeavour to study further and taking education to people at their doorstep by removing all barriers of learning. But, of course, without compromising the quality factor.
- To provide meaningful opportunity for employment of young people by enhancing their knowledge base.
- To cater to the needs of the unprivileged section of the society particularly the physically and mentally retarded population of the state.
- To serve as a catalyst and development of if an open learning system and contribute to create the best academic environment for unemployed youths of the country.

DETAILS OF PROGRAMMES OFFERED BY CDOE

Master of Arts in Odia (MAO)

a) MISSION:

- To know ones mother and mother land one must be aware of his mother tongue. Being the inhabitant of Odisha its children should be efficient and well conversant with their Language & literature from the age of pre historical period of uncivilized era we are on the way of more civilized state of twenty first century.
- We have been successful in the improvement of our education, standard of living socio economic atmosphere and social and political life through the knowledge of mother tongue and its literature.
- The Odia literature has been enriched with the various contributions of our ancient as well as modern poets, philosophers, research scholars and eminent authors from 750AD to till century. The creation of our eminent author like Fakir Mohan Senapati has acquired such fame to be compared with famous authors like Thomas Hardy, Charles Dicken, Premchand & Bankim chandra.
- The Odia language is now at a stage to compete with any other Indian language. Therefore in the birth place and work place of the great litterateur Fakir Mohan Senapati to whose memory the university has been dedicated priority must be given to the fact that more and more students would be encouraged to prosecute their studies in their mother language, i.e. Odia.
- The Odia language has been recognized in the near past as the classical language of India. The students in the college standard have been permitted to prosecute their studies and to prepare their answer sheet through Odia - medium.

VISION / OBJECTIVE:

- To provide the learners with a sound knowledge in Odia language & it's grammar.
- To give a detail knowledge to the learners with options for specialization in Odia literature.

b) RELEVANCE OF THE PROGRAMME WITH HEIS MISSION AND GOALS.

- ❖ There are much and more relevance of the M.A Odia programme with HEI mission and goal because distance education gets overwhelming response in India distance education lays emphasis on the needs and convenience of the learners while taking into account the individual diversity among them.
- ❖ The two years master degree in Odia is a general degree programme under distance mode consisting of four semester examination. M.A programme in Odia has been developed with a view to provide an opportunity to those learners who wish to go for higher studies in Odia.

- ❖ To preserve, promote, spread and popularized rich culture and heritage of Odisha & to create an Odia Identity.
- ❖ Reinforce the states language and literature in national and international flora.
- ❖ Development of Odia language and literature at grass root level.

c) NATURE OF PROSPECTIVE TARGET GROUP LEARNERS

- Generally the programme focusing toward those enthusiastic students who had to discontinue their formal education owing to various circumstances.
- These courses are available part time hence would be very beneficial for the people who are in service.
- The programme would be very beneficial to the women, minorities , rural dwellers, unskilled men etc.
- Students of the weaker sections of the society and rural background for higher education in Odia literature.

d) Appropriateness of the programme to be conducted in open and distance learning mode to acquire specific skills and competence.

The Masters of Arts in Odia is highly demand for large number of human resources in the field of

- i) Teaching
- ii) Translation
- iii) Publishing house
- iv) Writing
- v) Journalistic and media field.

e) INSTRUCTIONAL DESIGN

The duration of M.A course will be two academic years spread over four semesters. Each academic year shall have two semesters. The MAO programme comprises 24 papers and 6 papers in each semester. The 1st semester shall commence generally within one week after last date of admission fixed by CDOE. In 4th semester all students have to submit a dissertation paper. Students are required to answer in Odia language for M.A ODIA programme .

PROGRAMMESTRUCTURE

COURSE STRUCTURE OF M.A. ODIA 2024-25

Semester-1

TotalMarks-

600

Semester Examination=70marks,

Unit i & ii Quiz=10marks, Unit iv Home Assignment=10marks, Unit i & iii Midterm Written=10

Core Paper	Code	Paper Name	Credit	Full Mark	Total
Theory	ODI-101	Odia Sahityara Itihasa	4	70+10+10+10	100
Theory	ODI-102	Adhunika Odia Sahityara Itihasa	4	70+10+10+10	100
Theory	ODI-103	Sahityara Swarupa (Bharatiya)	4	70+10+10+10	100
Theory	ODI-104	Paschatya Sahityatatwa	4	70+10+10+10	100
Theory	ODI-105	Shree Jagannath Sanskruti	4	70+10+10+10	100
Theory+ Practical	ODI-106	Computer Vidya Dakhyata	4	70+10+10+10	100

Semester-2

TotalMarks-600

Semester Examination=70marks,

Unit I & ii Quiz=10marks, Unit iv Home Assignment=10marks,Unit I & iii Mid term Written=10

Core Paper	Code	Paper Name	Credit	Full Mark	Total
Theory	ODI - 201	Bhasa Tatwa	4	70+10+10+10	100
Theory	ODI - 202	Byakarana	4	70+10+10+10	100
Theory	ODI - 203	Prachina Odia Kabyakabita	4	70+10+10+10	100
Theory	ODI - 204	Adhunika Odia Padyasahitya	4	70+10+10+10	100
Theory	ODI - 201	Odia Gadyasahitya	4	70+10+10+10	100
Theory	ODI - 201	Odia Natyasahitya	4	70+10+10+10	100

Semester-3

TotalMarks-600

Semester Examination=70marks,

Unit i &ii Quiz=10marks, Unit iv Home Assignment=10marks,Unit I &iii Midterm Written=10

Core Paper	Code	Paper Name	Credit	Full Mark	Total
Theory	ODI-301	Fakir Mohan Sahitya	4	70+10+10+10	100
Theory	ODI-302	Loka Sanskruti O Loka Sahitya	4	70+10+10+10	100
Theory	ODI-303	Odia Loka Sahitya	4	70+10+10+10	100
Theory	ODI-304	Tulanatmaka Sahitya O Anubada	4	70+10+10+10	100
Theory	ODI-305	Prachya Sahitya Tatwa	4	70+10+10+10	100
Theory	ODI-306	Odia Bhasa O Sarbakalika Padya Sahitya	4	70+10+10+10	100

Semester-4

TotalMarks-600

Semester Examination=70marks,

Unit I &ii Quiz=10marks, Unit iv Home Assignment=10marks,Unit I &iii Midterm Written=10

Paper ODI- 105 is Dessertation

Core Paper	Code	Paper Name	Credit	FullMark	Total
Theory	ODI-401	Odia Bhasa	4	70+10+10+10	100
Theory	ODI-402	Odia Charita O Bhramana Sahitya	4	70+10+10+10	100
Theory	ODI-403	Prayogika Odia Bhasa	4	70+10+10+10	100
Theory	ODI-404	Pramukha Sahityika	4	70+10+10+10	100
Theory	ODI-405	Prakalpa Prastuti O Moukhika Parikhya	8	200	200

Duration of M.A Odia programme is minimum two years (4Semesters)

Maximum four years from the date of registration.

CREDITSYSTEM.

The university follows the credit system for all its programme. each credit is equivalent to 30 hours of students study comprising all leading activities such as reading, and comprehending the printed materials , listening to the audio, watching videos. Online and computer aided materials attending counseling sessions and writing assignment .this4creditcourse involves120 hours of study.

INSTRUCTIONALDELIVERYMECHANISM

This methodology of instruction is different from the conventional mode of teaching most of the instruction are imparted through distance education methodology rather than face to face mode of communication.

- i. **Audio Visual Materials-** The learning package contains audio and video materials for better clarification and understanding of course materials. These materials are available in the Centre of university.
- ii. **Counselling session-**in distance education, face to face contact programme between the

learners and their tutors is relatively less and therefore the counselling session are important. The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in other means. The counselling sessions are held during weekend and vacation.

iii. **Practical work**-There is no practical component in this programme.

f) PROCEDURE FOR ADMISSION CURRICULUM TRANSACTION AND EVALUATION

In M.A Odia programme candidate can take admission directly .but for this purpose the candidate have to apply for admission in prescribed format of the university after publication of advertisement of admission notice.

Eligibility criteria-This programme is open to any Graduate and Regular PG Continuing Students are also eligible for applying for admission in above ODL P.G. Programmes under dual degree mode.

Minimum qualifying marks in each paper is 40% individually in internal and term end examination .The final gradation will be as follows:-

1 st Division	2 nd Division	Pass only
60% and above	50% to below 60%	40% to below 50%

The Fakir Mohan University will conduct examinations, evaluation and issue certificate to the successful candidates.

g) REQUIRMENT OF THE LABORTORY SUPPORT AND LIBRARY RESOURCES.

As Odia M.A programme is totally theoretical subject there is no necessary of laboratory support.

Students completely depends upon library for their study materials. In order to facilitate the students to acquire vast knowledge by going through books for which this university has well-furnished library consisting of thousands and thousands of books in Odia language & literature which will encourage the students to improve their knowledge.

h) QUALITY ASSURANCE MECHANISM AND EXPECTED OUTCOMES

Quality assurance comprises the policies procedure and mechanism which that specified quality specification and standard are maintained, these policies, procedures and mechanisms include continuous revision and monitoring activities to evaluate aspects such as suitability, efficiency, applicability , currency and efficacy of all activities with a view to ensure continuous quality improvement and enhancement. The quality management recommendations are intended to create clear and uniform frame works to support independent quality management on part of the education providers.

The university ensures maintaining quality in education provided through

open and distance learning mode. As per the need of the information society and professional requirement, the university ensures to change the mechanism from time to time along with enhancement of standard in course curriculum and instructional design. So that the outcomes of the programme can meet the challenges in the changing society.

Master of Arts in English (MAE)

(a) Mission :

- To cope with the increasing demand for higher education in the field of English literature.
- To enable the students of the weaker sections of the society and of rural background for higher education in English literature who are unable to pay fee charged by private institutes.
- To provide quality education at reasonable fee structure.
- To reach out to more and more people and help them in their endeavor to study further and taking education to people at their doorstep by removing all barriers of learning. But, of course, without compromising the quality factor.
- To provide meaningful opportunity for employment of young people in the field of English literature by enhancing their knowledge base.
- To cater to the needs of the unprivileged section of the society particularly the physically and mentally retarded population of the state.
- To serve as catalyst and development of education in English literature through an open learning system and contribute to create job opportunities for unemployed youths of the country.

Vision / Objectives:

- To provide the learners with a sound base in English language.
- To expose the learners to a wide range of literature, with options for specialization in English literature.
- To develop confidence of the learners in their critical and analytical abilities.
- To develop in the learners a sound understanding of English literature and other literatures such American, Indian English and other New Literatures.
- To expose the learners to a variety of texts and to enable them to acquire a good knowledge of reading comprehension and writing skills.

(b) Relevance of the Programme with HEI's Mission and Goals:

The Master of Arts in English (MAE) programme to be offered through Open and Distance Learning mode is purely relevant and aligned with the goals and missions of the University.

(c) Nature of Prospective target groups of Learners:

The Master of Arts in English (MAE) is highly demand for large number of human resource in the field of i) Teaching ii) Translation iii) Media and Journalism v) Publishing Houses vi) Advertising vii) Public Relations viii) Arts ix) Language x) Communication xi) Writing. As per the needs of the learners, the University has prepared course curriculum of MAE Programme.

The Prospective target group of learners are-

- Students of the weaker sections of the society and of rural background for higher education in English literature who are unable to pay fee charged by private institutes.
- Students seeking for job opportunities in teaching profession
- Persons working in the field of education in school level
- Persons having interest in development of knowledge and skills in the field of English literature and getting higher education.
- Women group

(d) Appropriateness of the Programme to be conducted in Open and Distance Learning mode to acquire specific Skills and Competence:

The Master of Arts in English (MAE) is highly demand for large number of human resource in the field of i) Teaching ii) Translation iii) Media and Journalism v) Publishing Houses vi) Advertising vii) Public Relations viii) Arts ix) Language x) Communication t xi) Writing

The University provides the opportunity to the human resource, basically to the poor and rural people to get a quality education in English literature, which can fulfil the demand of the society.

(e) Instructional Design:

Programme Structure:

M.A.- ENGLISH

COURSE STRUCTURE 2024-25

Semester-1

Total Marks-600

Semester Examination =70 marks,

Unit i&ii Quiz=10 marks, Unit iv Home Assignment =10 marks, Unit i & iii Midterm Written =10

Core Paper	Code	Paper Name	Credit	Full Mark
ENG-101	HISTORY OF ENGLISH LITERATURE-I	4	70+10+10+10	100
ENG-102	POETRY FROM CHAUCER TO DRYDEN	4	70+10+10+10	100
ENG-103	INTRODUCTION TO TRAGEDY	4	70+10+10+10	100
ENG-104	WORLD SHORT STORIES	4	70+10+10+10	100
ENG-105	INTERDISCIPLINARY STUDIES	4	70+10+10+10	100
ENG-106	BASIC COMPUTER SKILLS	4	70+10+10+10	100

Semester-2

Total Marks-600

Semester Examination =70 marks,

Unit i&ii Quiz=10 marks, Unit iv Home Assignment =10 marks, Unit i & iii Midterm Written =10

Core Paper	Code	Paper Name	Credit	Full Mark
ENG-201	HISTORY OF ENGLISH LITERATURE-II	4	70+10+10+10	100
ENG-202	EIGHTEENTH CENTURY LITERATURE	4	70+10+10+10	100
ENG-203	ROMANTIC POETRY	4	70+10+10+10	100
ENG-204	VICTORIAN LITERATURE	4	70+10+10+10	100
ENG-205	LITERARY THEORY-I	4	70+10+10+10	100
ENG-206	INTRODUCTION TO COMEDY	4	70+10+10+10	100

Semester-3

Total Marks-600

Semester Examination =70 marks,

Unit i&ii Quiz=10 marks, Unit iv Home Assignment =10 marks, Unit i & iii Midterm Written =10

Core Paper	Code	Paper Name	Credit	Full Mark
ENG-301	LITERARY THEORY-II	4	70+10+10+10	100
ENG-302	MODERN DRAMA	4	70+10+10+10	100
ENG-303	INDIAN WRITING IN ENGLISH AND ENGLISH TRANSLATION	4	70+10+10+10	100
ENG-304	TWENTIETH CENTURY FICTION	4	70+10+10+10	100
ENG-305	MODERN POETRY	4	70+10+10+10	100
ENG-306	SWAYAM - SHORT FICTION IN INDIAN LITERATURE	3	70+10+10+10	100

Semester-4

Total Marks-600

Semester Examination =70 marks,

Unit i&ii Quiz=10 marks, Unit iv Home Assignment =10 marks, Unit i & iii Midterm Written =10

Paper ODI-105 is Dissertation

Core Paper	Code	Paper Name	Credit	Full Mark
ENG-401	POST COLONIAL THEORY AND LITERATURE	4	70+10+10+10	100
ENG-402	TRANSLATION THEORY AND PRACTICE	4	70+10+10+10	100
ENG-403	COMPARATIVE LITERATURE	4	70+10+10+10	100
ENG-404	WORLD LITERATURE / ASIAN WRITING IN ENGLISH / CONTEMPORARY WRITINGS IN ENGLISH / MYTHS AND LITERATURE/AMERICAN WRITING	4	70+10+10+10	100
ENG-405	DISSERTATION & VIVA-VOCE	8	200	200

Duration of the Programme:

Minimum: Two Years (Four Semesters)

Maximum: Four Years from the date of Registration.

Credit System:

The University follows the Credit system for all its programmes. Student study will comprise activities like reading and comprehending the printed material, soft-material, listening to audio, watching video, attending counselling sessions and writing assignments. For one credit 3 hours of counselling will be provided.

Instructional Delivery Mechanism:

The methodology of instruction is different from the conventional mode of teaching. Most of the instructions are imparted through distance education methodology rather than face to face mode of communication.

(i) Audio Visual Materials: The learning package contains audio and video materials for better clarification and understanding of the course material. These materials along with the playing equipments are available in the Centre of the University. These programmes are played on fixed days as per time table. These also could be played at the mutual convenience of the students and the Course Coordinator.

(ii) Counselling Sessions: In distance Education, face to face contact between the learners and their tutors is relatively less and therefore the counselling sessions are important. The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in other means of communication. Such programme also provides an opportunity to meet other fellow students. The Counsellors at the Study Centres are expected to provide guidance to the students. The counselling sessions are held during weekends and vacations.

(iii) Practical Work: There is no practical components in this programme.

(f) Procedure for Admission, Curriculum Transaction and Evaluation:**Admission Procedure:**

In MA in English programme candidates can take admission directly. But for this purpose the candidates have to apply for admission in prescribed format of the University after publication of advertisement of admission notice.

Eligibility Criteria: This programme is open to any Graduate and Regular PG Continuing Students are also eligible for applying for admission in above ODL P.G. Programmes under dual degree mode.

Evaluation System:

- (i) The examination has two components that is
 - (a) Continuous Evaluation (Assignments) 30% and
 - (b) Term End Examination (University Examination) 70%.
- (ii) Each student has to complete and submit assignment in each of the theory paper before being eligible to appear for the term end examination. The term end examination shall be of 3 hours duration.
- (iii) Minimum qualifying marks in each paper is 40% individually in internal and term end examination. The final gradation will be as follows:

1 st Division	2 nd Division	Pass only
60% and above	50% to below 60%	40% to below 50%

- (iv) The Fakir Mohan University will conduct the examinations, evaluations and issue certificates to the successful candidates.
- (v) All the end term examinations will be held in the own campus of the University.
- (vi) Qualitatively, the examinations conducted for the students of Distance Education are on par with the examinations conducted for the regular College/University students.

(g) Requirement of Laboratory Support and library resources:

The MA in English programme is based on theory and does not contain IT papers. Hence, there is no need of laboratory support. However, the University provides computer laboratory facility to the learners for their

literature searching work and internet facility need for their learning.
The reference books are available in the library for ready use of the learners to support their study.

(h) Quality Assurance Mechanism and Expected Programme Outcomes:

Quality assurance comprises the policies, procedures and mechanisms which that specified quality specifications and standards are maintained. These policies, procedures and mechanisms include continuous revision and monitoring activities to evaluate aspects such as suitability, efficiency, applicability, currency and efficacy of all activities with a view to ensure continuous quality improvement and enhancement. The quality management recommendations are intended to create clear and uniform frameworks to support independent quality management on part of the education providers. The quality management recommendation for vocational education and training and for apprenticeship training is being reformed and updated.

The University ensures maintaining quality in education provided through open and distance learning mode. As per the need of the information society and professional requirement, the University ensures to change the mechanism from time to time along with enhancement of standard in course curriculum and instructional design. Therefore, the outcomes of the programme can meet the challenges in the changing society.

Master of Arts in SANSKRIT (MASANS)

a) MISSION

- Sanskrit has played a vital role in the development of all Indian languages and in the preservation of the cultural heritage of India. No Indian Language can flourish without the help of Sanskrit. It also provides the theoretical foundation of ancient sciences. Hence it becomes essential to preserve and propagate Sanskrit for the all-round development of students in India.
- To be a Centre of excellence for learning Sanskrit, to propagate Sanskrit literature and Indian cultural values, to preserve the Sastra tradition, to popularize the great epics of our motherland, to promote traditional knowledge and to show their relevance to the contemporary society.
- To create a platform for new knowledge based on Sanskrit heritage, to promote Indian Knowledge system in all relevant fields, to bring Sanskrit as a medium in mainstream Education, to connect the Sanskrit fraternity to the modern academia and to make Sanskrit as a vibrant field of multidisciplinary research.
- Re-establishing and preserving Indian culture, dharma, ideals and moral values has been the primary perspective of the college. The provision of classical studies has been made with this objective in mind. Accordingly, propagating the refined vyakarana rules ordained by erudite scholars like Panini, Katyayan and Patanjali in the simplest forms, unfurling the inherent knowledge in the works of outstanding literati like Kalidas, Harsha, Bhas etc. and exploring scientific verities latent in the Vedas are the objectives of the institution.

OBJECTIVE

- To disseminate and advance knowledge by providing instructional, research and extension facilities for the promotion of Sanskrit Language and such other branches of learning as it may deem fit, to make special provisions for integrated courses humanities, social sciences and science in its educational programmes.
- To take appropriate measures for promoting innovations teaching learning process and inter-disciplinary studies and research and to educate and train manpower for the overall development, promotion, preservation and research in the field of Sanskrit.

b) RELEVANCE OF THE PROGRAMME WITH HEI MISSION AND GOALS.

- ❖ There are much and more relevance of the M.A Sanskrit programme with HEI mission and goal because distance education gets overwhelming response in India distance education lays emphasis on the needs and convenience of the learners while taking into account the individual diversity among them.
- ❖ The two years Master Degree in Sanskrit is a general degree programme under distance mode consisting of four semester examination. M.A programme in Sanskrit has been

developed with a view to provide an opportunity to those learners who wish to go for higher studies in Sanskrit.

- ❖ To preserve, promote, spread and popularized rich culture and heritage of India & to create an identity of Indian culture.
- ❖ Reinforce the states language and literature in national and international flora.
- ❖ Development of Sanskrit language and literature at grass root level.

c) NATURE OF PROSPECTIVE TARGET GROUP LEARNERS

- Generally the programme focusing towards those enthusiastic students who had to discontinue their formal education owing to various circumstances.
- These courses are available part time hence would be very beneficial for the people who are in service.
- The programme would be very beneficial to the women, minorities, rural dwellers, unskilled men etc.
- Students of the weaker sections of the society and rural background for higher education in Odia literature.

d) Appropriateness of the programme to be conducted in open and distance learning mode to acquire specific skills and competence.

The Masters of Arts in Sanskrit is highly demand for large number of human resources in the field of

- i) Teaching
- ii) Translation
- iii) Publishing house
- iv) Writing
- v) Journalistic and media field.
- vi) Editing manuscripts

e) INSTRUCTIONAL DESIGN

The duration of M.A course will be two academic years spread over four semesters. Each academic year shall have two semesters .The MA-SANS programme comprises 24 papers and 6 papers in each semester. The 1st semester shall commence generally within one week after last date of admission fixed by CDOE. In 4th semester all students have to submit a dissertation paper. Students are required to answer in Sanskrit & English language for M.A SANSKRIT programme.

PROGRAMME STRUCTURE
M.A.- SANSKRIT
COURSE STRUCTURE 2024-25

Semester-1

Total Marks-600

Semester Examination =70 marks,

Unit i&ii Quiz=10 marks, Unit iv Home Assignment =10 marks, Unit i & iii Midterm Written =10

Core Paper	Code	Paper Name	Credit	Full Mark
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Sans-101	Vedic Language and Literature (HC-1)	4	70+10+10+10	100
Sans -102	Grammar (<i>Siddhanta-kaumudi</i>)(HC-2)	4	70+10+10+10	100
Sans-103	Systems of Indian Philosophy-I (HC-3)	4	70+10+10+10	100
Sans-104	Poetics –I (HC-4)	4	70+10+10+10	100
Sans-105	Prose and Poetry (HC-5)	4	70+10+10+10	100
Sans-106	History of Sanskrit Literature (HC-6)	4	70+10+10+10	100

Semester-2

Total Marks-600

Semester Examination =70 marks,

Unit i&ii Quiz=10 marks, Unit iv Home Assignment =10 marks, Unit i & iii Midterm Written =10

Core Paper	Code	Paper Name	Credit	Full Mark
Sans-201	Ancillary Vedic Literature (HC-7)	4	70+10+10+10	100
Sans-202	Grammar and Philology (HC-8)	4	70+10+10+10	100
Sans-203	Systems of Indian Philosophy-II (HC-9)	4	70+10+10+10	100
Sans-204	Sanskrit Plays& Poetics (HC-10)	4	70+10+10+10	100
Sans-205	Prose , Poetry & Drama (HC-11)	4	70+10+10+10	100
Sans-206	Skill based Literature in Sanskrit	4	70+10+10+10	100

Semester-3

Total Marks-600

Semester Examination =70 marks,

Unit i&ii Quiz=10 marks, Unit iv Home Assignment =10 marks, Unit i & iii Midterm Written =10

Core Paper	Code	Paper Name	Credit	Full Mark
Sans-301	Samhita Text (HC-13)	4	70+10+10+10	100
Sans-302	Poetics and Play-II (HC-14)	4	70+10+10+10	100
Sans-303	Prosody & Poetics	4	70+10+10+10	100
Sans- 304	Tinanta & Stripratyaya Prakaranas, Philosophical Texts of Vyakarana	4	70+10+10+10	100
Sans-305	Technical Literature	4	70+10+10+10	100
Sans-306	Ethics in Sanskrit Literature	4	70+10+10+10	100

Semester-4

Total Marks-600

Semester Examination =70 marks,

Unit i&ii Quiz=10 marks, Unit iv Home Assignment =10 marks, Unit i & iii Midterm Written =10

Paper ODI-105 is Dessertation

Core Paper	Code	Paper Name	Credit	Full Mark
Sans-401	Ancient Indian History, Culture and Epigraphy (HC-19)	4	70+10+10+10	100
Sans-402	Communicative Skill, Research Methodology and Environmental Study (HC-20)	4	70+10+10+10	100
Sans-403	Sanskrit Literary Criticism (HC-21)	4	70+10+10+10	100
Sans-404	Yoga for Personality Development and Philosophy (HC-22)	4	70+10+10+10	100
Sans-405	Dissertation and Viva Voce	8	200	200

Duration of M.A SANSKRIT programme is minimum two years (4 Semesters)

Maximum four years from the date of registration.

CREDIT SYSTEM.

The university follows the credit system for all its programme. Each credit is equivalent to 30 hours of students study comprising all learning activities such as reading, and comprehending the printed materials, listening to the audio, watching videos. Online and computer aided materials attending counseling sessions and writing assignment. This 4 credit course involves 120 hours of study.

INSTRUCTIONAL DELIVERY MECHANISM

This methodology of instruction is different from the conventional mode of teaching. Most of the instruction are imparted through distance education methodology rather than face to face mode of communication.

- i. **Audio Visual Materials-** The learning package contains audio and video materials for better clarification and understanding of course materials. These materials are available in the centre of university.
- ii. **Counselling session-** in distance education, face to face contact programme between the learners and their tutors is relatively less and therefore the counseling sessions are important. The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in other means. The counseling sessions are held during weekend and vacation.
- iii. **Practical work-** There is no practical component in this programme.

f) PROCEDURE FOR ADMISSION CURRICULUM TRANSACTION AND EVALUATION

In M.A Sanskrit programme candidate can take admission directly. But for this purpose the candidate have to apply for admission in prescribed format of the university after publication of advertisement of admission notice.

Eligibility criteria- This programme is open to any Graduate and Regular PG Continuing Students are also eligible for applying for admission in above ODL P.G. Programmes under dual degree mode.

Evaluation System:

The examination has two components that is

- i) Continuous Evaluation (Quiz-10 marks, Assignments-10 Marks, Internal Exam-20 Marks) 30% and
- ii) Term End Examination- (University Examination) 70%.

Minimum qualifying marks in each paper is 40% individually in internal and term end examination .The final gradation will be as follows-:

1 st Division	2 nd Division	Pass only
60% and above	50% to below 60%	40%to below50%

The Fakir Mohan University will conduct examinations, evaluation and issue certificate to the successful candidates.

g) REQUIRMENT OF THE LABORTORY SUPPORT AND LIBRARY RESOURCES.

As Sanskrit M.A programme is totally theoretical subject there is no necessary of laboratory support.

Students completely depends upon library for their study materials. In order to facilitate the students to acquire vast knowledge by going through books for which this university has well-furnished library consisting of thousands and thousands of books in Sanskrit language & literature which will encourage the students to improve their knowledge.

i) QUALITY ASSURANCE MECHANISM AND EXPECTED OUTCOMES

Quality assurance comprises the policies procedure and mechanism which that specified quality specification and standard are maintained, these policies ,procedures and mechanisms include continuous revision and monitoring activities to evaluate aspects such as suitability , efficiency , applicability , currency and efficacy of all activities with a view to ensure continuous quality improvement and enhancement. The quality management recommendations are intended to create clear and uniform frame works to support independent quality management on part of the education providers.

The university ensures maintaining quality in education provided through open and distance learning mode. As per the need of the information society and professional requirement, the university ensures to change the mechanism from time to time along with enhancement of standard in course curriculum and instructional design. So that the outcomes of the programme can meet the challenges in the changing society.

Master of Arts in Economics (MAE)

(i) Mission:

Two years Master degree programme in Economics is a general degree programme under distance mode consists of four semesters. This Programme has developed with a view to provide an opportunity to those learners who wish to go for higher studies in economics. During the course time student will get in depth knowledge about the core subjects like micro economics theory, macroeconomics theory, mathematical economics and Econometrics.

- The primary mission of the economics programme is to offer educational opportunities to students in order to prepare them to become accomplished citizens and professional capable of critical thinking and independent analysis.
- Students learning will be advanced at the post graduate level with a rigorous educational programme that integrates theory, econometrics and economic thought with applications in a wide variety of fields with in economics.

Vision / Objective:

The master degree program will contain a mix of theory, methods, research and field courses that will be very fruitful for economic development of country. With a master degree in economics one is expected to have comprehensive knowledge of modern economics as an academic discipline. Through this programme a student can have depth knowledge at about economic theory regarding the way in which economy is influenced by economics policies. It provides a deep insight of finance and management sectors and civilizes the soft skill of a student which makes him /her au fait to face any challenge in public sector.

(j) Relevance of the Programme with HEI's Mission and Goals:

The Master of Arts in Economics programme to be offered through Open and Distance Learning mode is purely relevant and aligned with the goals and mission of the University. The relevance of this programme is as follows:-

- Expanding the horizon of one's Knowledge
- Enhancing the scope for the employability of the students
- Enlightening the students on the necessity of their role as an effective citizen of a state which affect their life the most

(k) Nature of Prospective target groups of Learners:

The MA Economics program prepares students for entry to Industry, Business School and doctoral programs in Economics; for working with Banking, Consultancy, interest groups, non-profit organizations and policy think tanks; and for positions in local, state, and federal legislative and bureaucratic offices. The prospective target group of learners is:-

- Students seeking for job opportunities in teaching and other professions that ask for this degree in Economics
- Students who nourish research aims in Economics
- Students who are curious to know about the economic policies of government especially the elder and employed ones.
- Students of the weaker sections of the society and the person who are unable to pay high fee charged by private or other institutions for the same course.
- Students who prefer the mode, modules and timing of the course and the location of the institution.

(l) Appropriateness of the Programme to be conducted in Open and Distance Learning mode to acquire specific Skills and Competence:

The programme is economically cheap and convenient. It envisions to play an important role in providing better scope for higher studies to specific group of students i.e. comparatively elder age group of students, employed ones and inhabitants of nearby areas especially villages. However this programme would also enhance the skill and efficiency of learners in Economics perspective. Its curriculum is designed with an aim to align with higher education institute goal

The Master of Arts in Economics is an innovative programme, utilizing self- learning materials & ICT along with an interactive personal contact programme component. This programme will give the students the following opportunities.

- To learn for knowledge, capacity building and employability
- To get updated study materials along with the ICT access to such courses
- To interact with the Faculty (especially of the university)

(m) Instructional Design:

Programme Structure: Session 2024-25

	Course Structure for M.A (Economics)		
First Semester		Mark	Credit
SEC-101 Paper I	Micro Economics -I	30+70	4
SEC-102 Paper-II	Macro Economics – I	30+70	4
SEC-103 Paper-III	Quantitative Methods – I	30+70	4
SEC-104 Paper-IV	Indian Economy	30+70	4
SEC-105 Paper-V	Economics of Growth and Development	30+70	4
Total			20
Second Semester			
SEC-201 Paper-VI	Micro Economic –II	30+70	4
SEC-202 Paper-VII	Macro Economics-II	30+70	4
SEC -203 Paper-VIII	Quantitative Methods –II	30+70	4
SEC -204 Paper-IX	Health Economics	30+70	4
SEC-205 Paper-X	Public Economics	30+70	4
Total			20
Third Semester			
SEC -301 Paper XI	Mathematical Economics /Agricultural Economics	30+70	4
SEC -302 Paper XII	Econometrics – I/ Demography/ Monetary Economics	30+70	4
SEC -303 Paper XIII	International Economics	30+70	4
SEC -304 Paper XIV	Research Methodology	30+70	4
SEC -305 Paper XV	Swayam Courses	40+60	4
FMS Paper-XVI	Fakir Mohan Studies (Non-credit)		
Total			20
Fourth Semester			
SEC -401 Paper-XVII	Econometrics -II	40+60	4
SEC -402 Paper-XVIII	Environmental Economics	30+70	4
SEC -403 Paper-XIX	Financial Institution and Market	30+70	4
SEC-404 Paper-XX	Dissertation, Evaluation and VIVA-VOCE	200	8
Total			20
Grand Total		2000	80

Duration of the Programme:

Minimum: Two Years (Four Semesters)

Maximum: Four Years from the date of Registration.

Credit System:

The University follows the Credit system for all its programmes. Student study will comprise of activities like reading and comprehending the printed material, soft-material, listening to audio, watching video, attending counselling sessions and writing assignments. For one credit 3 hours of counselling will be provided.

Instructional Delivery Mechanism:

The methodology of instruction is different from the conventional mode of teaching. Most of the instructions are imparted through distance education methodology rather than face to face mode of communication.

(i) Audio Visual Materials: The learning package contains audio and video materials for better clarification and understanding of the course material. These materials along with the playing equipments are available in the Centre of the University. These programmes are played on fixed days as per time table. These also could be played at the mutual convenience of the students and the Course Coordinator.

(ii) Counselling Sessions: In distance Education, face to face contact between the learners and their tutors is relatively less and therefore the counselling sessions are important. The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in other means of communication. Such programme also provides an opportunity to meet other fellow students. The Counsellors at the Study Centres are expected to provide guidance to the students. The counselling sessions are held during weekends and vacations.

(iii) Practical Work: There is no practical components in this programme.

(n) Procedure for Admission, Curriculum Transaction and Evaluation:**Admission Procedure:**

In MA in Economics programme candidates can take admission directly. But for this purpose the candidates have to apply for admission in prescribed format of the University after publication of advertisement of admission notice.

Eligibility Criteria: This programme is open to any Graduate and Regular PG Continuing Students are also eligible for applying for admission in above ODL P.G. Programmes under dual degree mode.

Evaluation System:

iii) The examination has two components that is

i v) Continuous Evaluation (Quiz-10 marks, Assignments-10 Marks, Internal Exam-10 Marks) 30% and

v) Term End Examination- (University Examination) 70%.

vi) Each student has to complete and submit quiz test, assignment and internal examination in each of the theory paper before being eligible to appear for the term end examination. The term end examination shall be of 3hours duration.

vii) Minimum qualifying marks in each paper is 40% individually in internal and term end examination. The final gradation will be as follows:

1 st Division	2 nd Division	Pass only
60% and above	50% to below 60%	40% to below 50%

- viii) The Fakir Mohan University will conduct the examinations, evaluations and issue certificates to the successful candidates.
- ix) All the end term examinations will be held in the own campus of the University.
- x) Qualitatively, the examinations conducted for the students of Distance Education are on par with the examinations conducted for the regular College/University students.

Requirement of Laboratory Support and library resources:

The MA in Economics programme is based on theory and does not contain IT papers. Hence, there is no need of laboratory support. However, the University provides computer laboratory facility to the learners for their literature searching work and internet facility need for their learning.

The reference books are available in the library for ready use of the learners to support their study.

(o) Quality Assurance Mechanism and Expected Programme Outcomes:

Quality assurance comprises the policies procedure and mechanism which that specified quality specification and standard are maintained these policies ,procedures and mechanisms includes continuous revision and monitoring activities to evaluate aspects such as suitability , efficiency , applicability , currency and efficacy of all activities with a view to ensure continuous quality improvement and enhancement .the quality management recommendations are intended to create clear and uniform frame works to support independent quality management on part of the education providers .

The university ensures maintaining quality in education provided through open and distance learning mode to cater to the need of the information society and professional requirement. The university ensures up-dation of such courses on a regular basis to match developments or advances in the field so that the outcomes of the programme can meet the challenges of the changing society from the point of view of the learners varied pursuits and goals.

Master of Arts in Political Science (MPS)

(a) Mission:

A master's degree is a postgraduate academic degree. It prepares a person for a range of pursuits through specialized study on a field.

A Political Science programme intends to teach students the basics of the State and Government and their functioning through various institutions and processes. It also includes the concepts, theories and models relating to them and the relationship between and among States. Since the State is a part of the international society, it too studies the international institutions and laws that regulate the relationship between and amongst states. Therefore, the papers such as comparative government, international relations, and conflict resolution come under the programme.

The Master of Arts (M.A.) in Political Science seeks to acquaint a student with the State and teaches about his/her role in it. The programme provides students of a variety of goals and backgrounds with a rigorous and flexible course of study, an accessible faculty with diverse interests and experiences, and excellent facilities for research and study. The programme too seeks to install a lifelong commitment to learning, to advance diversity and human understanding, and empower students to meet their responsibilities as citizens, leaders, and professional political

analysts in a democratic society and interdependent world. Students are trained in the theories and methodologies needed to evaluate and conduct research that is fundamental, theoretical, and applied.

Vision / Objective:

Students will:

- Know how a variety of political systems operate in the world including that of India
- Identify the various institutions of the Government and the role of Constitution in it.
- Learn the various concepts and theories to understand and look into a variety of political and social phenomena
- Identify an area of concentration for in-depth study, and analyze a variety of political and social phenomena in their selected area
- Evaluate, critique, and synthesize scholarship in their selected area of concentration
- Conduct original research that investigates political or social phenomena in their area of concentration using Appropriate methodologies and theories

(c) Relevance of the Programme with HEI's Mission and Goals:

The Master of Arts in Political Science (MPS) programme to be offered through Open and Distance Learning mode is purely relevant and aligned with the goals and mission of the University. The relevance of this programme is as follows:-

- Expanding the horizon of one's Knowledge
- Enhancing the scope for the employability of the students
- Enlightening the students on the necessity of their role as an effective citizen of a state which affect their life the most.

(d) Nature of Prospective target groups of Learners:

The MA Political Science program prepares students for entry to law schools and doctoral programs in political science; for working with political campaigns, interest groups, non-profit organizations and policy think tanks; and for positions in local, state, and federal legislative and bureaucratic offices.

A number of Political Science graduates have gone to attend leading law schools and graduate programmes in political science, and others have secured professional positions in government public affairs and the private sector.

The prospective target group of learners is:-

- Students seeking for job opportunities in teaching and other professions that ask for this degree in Political Science
- Students who nourish research aims in Political Science
- Students who are curious to know about the processes of government especially the elder and employed ones.
- Students of the weaker sections of the society and the person who are unable to pay high fee charged by private or other institutions for the same course.
- Students who prefer the mode, modules and timing of the course and the location of the institution.

(e) **Appropriateness of the Programme to be conducted in Open and Distance Learning mode to acquire specific Skills and Competence:**

The programme is economically cheap and convenient. It envisions to play an important role in providing better scope for higher studies to specific group of students i.e. comparatively elder age group of students, employed ones and inhabitants of nearby areas especially villages. However this programme would also enhance the skill and efficiency of learners in Political Science perspective. Its curriculum is designed with an aim to align with higher education institute goal

The Master of Arts in Political Science (MPS) is an innovative programme, utilizing self- learning materials & ICT along with an interactive personal contact programme component. This programme will give the students the following opportunities.

- To learn for knowledge, capacity building and employability
- To get updated study materials along with the ICT access to such courses
- To interact with the Faculty (especially of the university)

Course Structure (2024-25) M.A. in Political Science

Semester-I				
Paper Code	Paper	Hours Per Week	Credits	Marks
SPS-101	POLITICAL THEORY	4	4	100
SPS-102	INDIAN GOVERNMENT AND POLITICS	4	4	100
SPS-103	INTERNATIONAL RELATIONS: CONCEPTS AND THEORIES	4	4	100
SPS-104	PUBLIC ADMINISTRATION	4	4	100
SPS-105	WESTERN POLITICAL THOUGHT-I	4	4	100
		20	20	500
Semester-II				
Paper Code	Paper	Hours Per Week	Credits	Marks
SPS-201	INDIAN POLITICAL THOUGHT	4	4	100
SPS-202	POLITICAL PROCESS IN INDIA	4	4	100
SPS-203	CONTEMPORARY ISSUES IN INTERNATIONAL RELATIONS	4	4	100
SPS-204	ADMINISTRATIVE THEORY	4	4	100
SPS-205	MAJOR GOVERNMENTS/CONSTITUTIONS	4	4	100

		20	20	500
Semester-III				
Paper Code	Paper	Hours Per Week	Credits	Marks
SPS-301	RESEARCH METHODOLOGY	4	4	100
SPS-302	COMPARATIVE POLITICAL ANALYSIS	4	4	100
SPS-303	INDIA'S FOREIGN POLICY	4	4	100
SPS-304	STATE POLITICS IN ODISHA/ GLOBAL POLITICAL ECONOMY	4	4	100
SPS-305	SWAYAM MOOC COURSES	4	4	100
MOOC	PARLIAMENT OF INDIA: STRUCTURE AND PROCESS	--	---	---
		20	20	500
Semester-IV				
Paper Code	Paper	Hours Per Week	Credits	Marks
SPS-401	ADVANCED POLITICAL THEORY	4	4	100
SPS-402	WESTERN POLITICAL THOUGHT-II	4	4	100
SPS-403	POLITICAL SOCIOLOGY	4	4	100
SPS-404	DISSERTATION, EVALUATION & VIVA-VOCE	8	8	200
		20	20	500
Grand Total		---	80	2000

Duration of the Programme:

Minimum: Two Years (Four Semesters)

Maximum: Four Years from the date of Registration.

Credit System:

The University follows the Credit system for all its programmes. Student study will comprise of activities like reading and comprehending the printed material, soft-material, listening to audio, watching video, attending counselling sessions and writing assignments. For one credit 3 hours of counselling will be provided.

Instructional Delivery Mechanism:

The methodology of instruction is different from the conventional mode of teaching. Most of the instructions are imparted through distance education methodology rather than face to face mode of communication.

(i) Audio Visual Materials: The learning package contains audio and video materials for better clarification and understanding of the course material. These materials along with the playing equipments are available in the Centre of the University. These programmes are played on fixed days as per time table. These also could be played at the mutual convenience of the students and the Course Coordinator.

(ii) Counselling Sessions: In distance Education, face to face contact between the learners and their tutors is relatively less and therefore the counselling sessions are important. The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in other means of communication. Such programme also provides an opportunity to meet other fellow students. The Counsellors at the Study Centres are expected to provide guidance to the students. The counselling sessions are held during weekends and vacations.

(iii) Practical Work: There is no practical components in this programme.

(f) Procedure for Admission, Curriculum Transaction and Evaluation:

Admission Procedure:

In MA in Political Science programme candidates can take admission directly. But for this purpose the candidates have to apply for admission in prescribed format of the University after publication of advertisement of admission notice.

Eligibility Criteria: This programme is open to any Graduate and Regular PG Continuing Students are also eligible for applying for admission in above ODL P.G. Programmes under dual degree mode..

Evaluation System:

- xi) The examination has two components that is
 - xii) Continuous Evaluation (Quiz-10 marks, Assignments-10 marks, Internal Exam-10 marks) 30%and
 - xiii) Term End Examination (University Examination) 70%.
- xiv) Each student has to complete and submit assignment in each of the theory paper before being eligible to appear for the term end examination. The term endexaminationshallbeof3hoursduration.
- xv) Minimum qualifying marks in each paper is 40% individually in internal and term end examination. The final gradation will be as follows:

1 st Division	2 nd Division	Pass only
60% and above	50% to below 60%	40%to below 50%

- xvi) The Fakir Mohan University will conduct the examinations, evaluations and issue certificates to the successful candidates.
- xvii) All the end term examinations will be held in the own campus of the University.
- xviii) Qualitatively, the examinations conducted for the students of Distance Education are on par with the examinations conducted for the regular College/University students.

Requirement of Laboratory Support and library resources:

The MA in Political Science programme is based on theory and does not contain IT papers. Hence, there is no need of laboratory support. However, the University provides computer laboratory facility to the learners for their literature searching work and internet facility need for their learning.

The reference books are available in the library for ready use of the learners to support their study.

(g) Quality Assurance Mechanism and Expected Programme Outcomes:

Quality assurance comprises the policies procedure and mechanism which that specified quality specification and standard are maintained these policies ,procedures and mechanisms includes continuous revision and monitoring activities to evaluate aspects such as suitability , efficiency , applicability , currency and efficacy of all activities with a view to ensure continuous quality improvement and enhancement .the quality management recommendations are intended to create clear and uniform frame works to support independent quality management on part of the education providers .

Master of Arts in History (MAH)

(a)Mission & Objectives :

Two years master degree programme in history is a general degree program under distance mode consists of 4 semesters with an aim to promoting learners to liberal educational thought. This programme has developed with a view to provide an opportunity to those learners who wish to go for higher studies in History.

The programme would be of great use for the teachers working in schools and personnel working in various institution associated with history and culture such as museum, archives and archeological survey.

Students will develop the ability to distinguish between facts and fictions. They will employ a full range of techniques and methods used to gain historical knowledge.

(b)Relevance of the Programme with HEI's Mission and Goals:

Students will produce historical analysis that reflects a sophisticated understanding of major schools of historical theory and methodology.

This programme accomplishes these goals:

- Identification, preservation and interpretation of historical documents.
- Assessment of current historiographical trends in the field.
- It enables students to lead their own inquiries into the past.
- A history student can build up a better career by looking at the history of different cultures.
- Students will develop the ability to distinguish between facts and fiction.

(c) Nature of Prospective target groups of Learners:

The programme plays an important role in providing better scope for higher studies to specific groups of students viz, comparatively older age groups of students, employed ones and inhabitants of villages. However, this programme would also enhance the skill and efficiency of learners in History. Its curriculum is designed with an aim to align with higher education institute goals.

(d) Appropriateness of the Programme to be conducted in Open and Distance Learning mode to acquire specific Skills and Competence:

The Master of Arts in History (MAH) is highly demanded for a large number of human resources in the field of i) Teaching ii) Researchers and (iii) culture-loving people.

The University provides the opportunity to the human resource, basically to the poor and rural people to get a quality education in History, which can fulfill the demand of the society.

Programme Structure:

**M.A. COURSE STRUCTURE (2024-25)
HISTORY & ARCHAEOLOGY**

1ST YEAR : 1ST SEMESTER

PAPER CODE	TITLE OF PAPER	SEMESTER EXMINATION					CREDITS
		Quiz	Mid term	Assignment/ Seminar	End Term	TOTAL	
H&A-201	Medieval Societies	10	10	10	70	100	4
H&A-202	History of India 6 th Century B.C to 1206 A.D	10	10	10	70	100	4
H&A-203	History of India 1206 to 1750 A.D	10	10	10	70	100	4
H&A-204	History of India 1750 A.D to 1947	10	10	10	70	100	4
H&A-205	Indian Historiography	10	10	10	70	100	4
Total						500	20

2nd SEMESTER

PAPER CODE	TITLE OF PAPER	SEMESTER EXMINATION					CREDITS
		Quiz	Mid term	Assignment /Seminar	End Term	TOTAL	
H&A-101	Ancient Culture & Civilisation	10	10	10	70	100	4
H&A-102	World History (1500-1900 A.D.)	10	10	10	70	100	4
H&A-103	Twentieth Century World-I(1900-1945 A.D)	10	10	10	70	100	4
H&A-104	Twentieth Century World-II(1945-2000 A.D.)	10	10	10	70	100	4
H&A-105	History and Archaeology: Theories, Principles and Methods	10	10	10	70	100	4
Total						500	20

2ND YEAR : 3rd SEMESTER

PAPER CODE	TITLE OF PAPER	SEMESTER EXMINATION			CREDITS
		Quiz/Inter nal	Final	TOTAL	
H&A-301	History of Odisha 3 rd Century BCE to 1450 AD	20+10	70	100	4

H&A-302	History of Odisha 1450 -1964 AD	20+10	70	100	4
H&A-303	Special Paper I	20+10	70	100	4
	Group-A (Archaeology) Pre and Proto History Of India	20+10	70	100	4
	Group-B (Ancient Indian History) Political and Administrative History of India(Early times to 1206 AD)	20+10	70	100	4
	Group-C (Mediaeval Indian History) Political and Administrative History of India (1206-1526)	20+10	70	100	4
	Group-D (Modern Indian History) Constitutional and Administrative History of India (1757-1947)	20+10	70	100	4
H&A-304	Special Paper II	20+10	70	100	4
	Group-A (Archaeology) Indian Art and Architecture	20+10	70	100	4
	Group-B (Ancient Indian History) Political and Administrative History of India(Early times to 1206 AD)	20+10	70	100	4
	Group-C (Mediaeval Indian History) Political and Administrative History of India (1526-1750)	20+10	70	100	4
	Group-D (Modern Indian History) Nationalist Movement in India	20+10	70	100	4
H&A-305	CBCS Indian Freedom Struggle	20+10	70	100	4
TOTAL				500	20

4TH SEMESTER

PAPER CODE	TITLE OF PAPER	SEMESTER EXMINATION	CREDITS
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		MID	END	TOTAL	
H&A-401	Research Methodology	20+10	70	100	4
H&A-402	History of Science Technology, Environment and Medicine in India	20+10	70	100	
H&A-403	Special Paper I	20+10	70	100	4
	Group-A (Archaeology) Indian Epigraphy and Numismatics	20+10	70	100	4
	Group-B (Ancient Indian History) Socio-Economic History of India(Early times to 1206 AD)	20+10	70	100	4
	Group-C (Mediaeval Indian History) Political and Cultural History of India (1526-1750)	20+10	70	100	4
	Group-D (Modern Indian History) Economic History of India (1757- 1947)	20+10	70	100	4
H&A-404	Special Paper II	20+10	70	100	4
	Group-A (Archaeology) Art and Architecture of Odisha	20+10	70	100	4
	Group-B (Ancient Indian History) History of India: Religion, Literature, Art and Architecture (Early times to 1206 AD) I	20+10	70	100	4
	Group-C (Mediaeval Indian History) Socio-Cultural History of India (1200-1750)	20+10	70	100	4
	Group-D (Modern Indian History) Socio-Cultural History of India (1757-1947)	20+10	70	100	4
H&A-405	Special Paper III	20+10	70	100	4
	Group-A (Archaeology) Field Archaeology of Odisha	20+10	70	100	4
	Group-B (Ancient Indian History) History of India: Religion, Literature, Art and Architecture (Early times to 1206 AD) II	20+10	70	100	4

	Group-C (Mediaeval Indian History) Economic and Urban History of Mediaeval India (1206-1750)	20+10	70	100	4
	Group-D (Modern Indian History) India Since Independence	20+10	70	100	4
H&A-406	Dissertation& Viva-Voce	50+50		100	4
TOTAL				600	24

Duration of the Programme:

Minimum: Two Years (Four Semesters)

Maximum: Four Years from the date of Registration.

Credit System:

The University follows the Credit system for all its programmes. Student study will comprise of activities like reading and comprehending the printed material, soft-material, listening to audio, watching video, attending counselling sessions and writing assignments. For one credit 3 hours of counselling will be provided.

Instructional Delivery Mechanism:

The methodology of instruction is different from the conventional mode of teaching. Most of the instructions are imparted through distance education methodology rather than face to face mode of communication.

(i) Audio Visual Materials: The learning package contains audio and video materials for better clarification and understanding of the course material. These materials along with the playing equipments are available in the Centre of the University. These programmes are played on fixed days as per time table. These also could be played at the mutual convenience of the students and the Course Coordinator.

(ii) Counselling Sessions: In distance Education, face to face contact between the learners and their tutors is relatively less and therefore the counselling sessions are important. The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in other means of communication. Such programme also provides an opportunity to meet other fellow students. The Counsellors at the Study Centres are expected to provide guidance to the students. The counselling sessions are held during weekends and vacations.

(iii) Practical Work: There are no practical components in this programme.

(e) Procedure for Admission, Curriculum Transaction and Evaluation:

Admission Procedure:

In MA in History programme candidates can take admission directly. But for this purpose the candidates have to apply for admission in prescribed format of the University after publication of advertisement of admission notice.

Eligibility Criteria: This programme is open to any Graduate and Regular PG Continuing Students are also eligible for applying for admission in above ODL P.G. Programmes under dual degree mode.

Evaluation System:

- xix) The examination has two components that is
 - x x) Continuous Evaluation (Assignments) 30% and
 - x x i) Term End Examination (University Examination) 70%.
- xxii) Each student has to complete and submit assignment in each of the theory paper before being eligible to appear for the term end examination. The term end examination shall be of 3 hours duration.
- xxiii) Minimum qualifying marks in each paper is 40% individually in internal and term end examination. The final gradation will be as follows:

1 st Division	2 nd Division	Pass only
60% and above	50% to below 60%	40% to below 50%

- xxiv) The Fakir Mohan University will conduct the examinations, evaluations and issue certificates to the successful candidates.
- xxv) All the end term examinations will be held in the own campus of the University.
- xxvi) Qualitatively, the examinations conducted for the students of Distance Education are on par with the examinations conducted for the regular College/University students.

Requirement of Laboratory Support and library resources:

The MA in History programme is based on theory and does not contain IT papers. Hence, there is no need of laboratory support. However, the University provides computer laboratory facility to the learners for their literature searching work and internet facility need for their learning. The reference books are available in the library for ready use of the learners to support their study.

(f) Quality Assurance Mechanism and Expected Programme Outcomes:

Quality assurance comprises the policies, procedures and mechanisms which that specified quality specifications and standards are maintained. These policies, procedures and mechanisms include continuous revision and monitoring activities to evaluate aspects such as suitability, efficiency, applicability, currency and efficacy of all activities with a view to ensure continuous quality improvement and enhancement. The quality management recommendations are intended to create clear and uniform frameworks to support independent quality management on part of the education providers. The quality management recommendation for vocational education and training and for apprenticeship training is being reformed and updated.

The University ensures maintaining quality in education provided through open and distance learning mode. As per the need of the information society and professional requirement, the University ensures to change the mechanism from time to time along with enhancement of standard in course curriculum and instructional design. Therefore, the outcomes of the programme can meet the challenges in the changing society.

Master of Arts in Sociology (MSO)

a) Mission:

- To advance the interrelated areas of teaching, research, and outreach in a learning-Centered community
- To foster(s) creativity, scholarly discovery, and academic excellence

Vision / Objectives:

- Students will demonstrate an advanced understanding and ability to use sociological paradigms, theories, and concepts.
- Students will demonstrate an advanced knowledge of the logic, methods, and applications of sociological inquiry.
- Students will demonstrate the ability to independently critically evaluate and apply sociological theories and research methods to specific sociological problems.

Sociologists study how social behavior becomes organized, institutionalized, and transformed at the macro level of societal change, the micro level of individual belief and action, and everything in between. The Two years Master degree programme in Sociology is a general degree programme consists of four semester. MA programme in Sociology has been developed with a view to provide an opportunity to those learners who wish to go for higher studies in Sociology .During the course time student will get in depth knowledge about the core subjects.

b) Relevance of the programme with HEI'S Mission and Goals:

The Master of Arts in Sociology (MSO) programme to be offered through Open and Distance Learning mode is purely relevant and aligned with the goals and mission of the University. Rather than other relevance of this programme are as follows:-

- Increasing critical learning, analytical, and research skills
- Appealing to Potential Employers
- Potential Networking Opportunities
- Professional Flexibility

c) Nature of prospective target group of learners:

The Master of Arts in Sociology (MSO) is highly demand for large number of human resource in the field of teaching. Basically the programme focusing towards those people who are employed and who have not times to attend class on regular days. As per the needs of the learners, the university has prepared course curriculum of MSO programme.

The prospective target group of learners are:-

- In service people who desirous for their profession growth
- Students seeking for job opportunities in Social Work
- Students of the weaker sections of the society and the person who are unable to pay fee charged by private institutions.
- Women group

d) Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence:

The Master of Arts in Sociology (MSO)is an innovative programme. This programme will give you the opportunity as follows.

- Professional development of teachers.
- To develop critical learning, analytical, and research skills

Programme Structure: Course Structure: MA in Sociology: Session 2024-25

Ist Semester

Paper Code	Paper	Hours per week	Credits	Marks
SSO-101	Introduction to Sociology	4	4	100
SSO-102	Classical Sociological Thought	4	4	100
SSO-103	Social Change and Development	4	4	100
SSO-104	Social Systems	4	4	100
SSO-105	Rural Sociology	4	4	100
Total		20	20	500
IInd Semester				
Paper Code	Paper	Hours per week	Credits	Marks
SSO-201	Sociological Theories	4	4	100
SSO-202	Methodology of Social Research	4	4	100
SSO-203	Perspectives of Indian Sociology	4	4	100
SSO-204	Sociology of Information Society	4	4	100
SSO-205	Tribes and Society	4	4	100
Total		20	20	500
IIIrd Semester				
Paper Code	Paper	Hours per week	Credits	Marks
SSO-301	Advanced Sociological Theories	4	4	100
SSO-302	Methods & Techniques in Social Research	4	4	100
SSO-303	Demography	4	4	100
SSO-304	Education and Society	4	4	100
SSO-305	Swayam Course	4	4	100
SSO-306	Fakir Mohan Studies			Non- Credit
Total		20	20	500
IVth Semester				
Paper Code	Paper	Hours per week	Credits	Marks
SSO-401	Media, Culture and Society	4	4	100
SSO-402	Health and Society/Sociology of Aging	4	4	100
SSO-403	Gender and Society/ Sociology of Marginalized Communities / Sociology of Globalization	4	4	100

SSO-404	Dissertation, Evaluation and Viva Voce	8	8	200
Total		20	20	500
Grand Total			80	2000

Duration of the Programme:

Minimum: Two Years (Four Semesters)

Maximum: Four Years from the date of Registration.

Credit System:

The University follows the Credit system for all its programmes. Student study will comprise of activities like reading and comprehending the printed material, soft-material, listening to audio, watching video, attending counselling sessions and writing assignments. For one credit 3 hours of counselling will be provided.

Instructional Delivery Mechanism:

The methodology of instruction is different from the conventional mode of teaching. Most of the instructions are imparted through distance education methodology rather than face to face mode of communication.

(i) **Audio Visual Materials:** The learning package contains audio and video materials for better clarification and understanding of the course material. These materials along with the playing equipments are available in the Centre of the University. These programmes are played on fixed days as per time table. These also could be played at the mutual convenience of the students and the Course Coordinator.

(ii) **Counselling Sessions:** In distance Education, face to face contact between the learners and their tutors is relatively less and therefore the counselling sessions are important. The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in other means of communication. Such programme also provides an opportunity to meet other fellow students. The Counsellors at the Study Centres are expected to provide guidance to the students. The counselling sessions are held during weekends and vacations.

(iii) **Practical Work:** There is no practical components in this programme.

(g) Procedure for Admission, Curriculum Transaction and Evaluation:

Admission Procedure:

In MA in Sociology programme candidates can take admission directly. But for this purpose the candidates have to apply for admission in prescribed format of the University after publication of advertisement of admission notice.

Eligibility Criteria: This programme is open to any Graduate and Regular PG Continuing Students are also eligible for applying for admission in above ODL P.G. Programmes under dual degree mode.

Evaluation System:

xxvii) The examination has two components that is

xxviii) Continuous Evaluation (Quiz-10 marks, Assignments-10 Marks, Internal Exam-10 Marks) 30% and

xxix) Term End Examination- (University Examination) 70%.

xxx) Each student has to complete and submit quiz test, assignment and internal examination in each of the theory paper before being eligible to appear for the term end examination. The term end examination shall be of 3hours duration.

xxxi) Minimum qualifying marks in each paper is 40% individually in internal and term end examination. The final gradation will be as follows:

1 st Division	2 nd Division	Pass only
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60% and above	50% to below 60%	40% to below 50%
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xxxii) The Fakir Mohan University will conduct the examinations, evaluations and issue certificate to the successful candidates.

xxxiii) All the end term examinations will be held in the own campus of the University.

xxxiv) Qualitatively, the examinations conducted for the students of Distance Education are on par with the examinations conducted for the regular College/University students.

(h) Requirement of Laboratory Support and library resources:

The MA in Sociology programme is based on theory and does not contain IT papers. Hence, there is no need of laboratory support. However, the University provides computer laboratory facility to the learners for their literature searching work and internet facility need for their learning.

The reference books are available in the library for ready use of the learners to support their study.

(i) Quality Assurance Mechanism and Expected Programme Outcomes:

Quality assurance comprises the policies, procedures and mechanisms which that specified quality specifications and standards are maintained. These policies, procedures and mechanisms include continuous revision and monitoring activities to evaluate aspects such as suitability, efficiency, applicability, currency and efficacy of all activities with a view to ensure continuous quality improvement and enhancement. The quality management recommendations are intended to create clear and uniform frameworks to support independent quality management on part of the education providers. The quality management recommendation for vocational education and training and for apprenticeship training is being reformed and updated.

The University ensures maintaining quality in education provided through open and distance learning mode. As per the need of the information society and professional requirement, the University ensures to change the mechanism from time to time along with enhancement of standard in course curriculum and instructional design. Therefore, the outcomes of the programme can meet the challenges in the changing society.

Master of Social Work (MSW)

A. Mission :

This MSW course provides students with an understanding of key concepts in ethical social work leaders who promote social, economic and environmental justice, human rights, and health and well-being for individuals, families, organization and communities. Rationale: The main reason for offering this program are set of goals that encompass the wide range of faculty activities, student experiences throughout their academic life and the collaborative activities among professionals who join in serving the mission.

B. Vision / Objectives:

- Infuse the concepts of social, economic and environmental justice, grounded in a commitment to human rights and critical thinking across the curriculum.
- Provide students with opportunities to engage in meaningful professional relations, inter professional collaboration and professional development.
- Engage students in the development of practice skills through community base work with individuals, families, groups, organization and communities.

C. Relevance of the programme with HEI mission and goals:

Distance learning is a perfectly balanced programme of study that examines how social worker make sense of the social world and the human condition the course considers sociology to social organization and patterns with in social life. To gain an understanding of the philosophy of concept social work and to develop a knowledge base about social work. Its practice and application.

- To understand the various Indian social Problems and their role to deal with then in a professional wag.
- Development observational skills.
- Communication Skills.
- To give Better job placement opportunity.

D. Nature of prospective target group of learners:

This program is specifically designed to cater the need of students who are not able to study through regular mode. Working Professional, Housewives, Students from rural area, Students who do not wish to prefer regular courses due to various reasons & Students who cannot afford costly regular courses are target group learners.

E. Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence

- Post-graduates will understand effective Social Work, including aspects of character and ethical decision-making.
- Post-graduates will demonstrate an understanding of the importance and relevance of multicultural & diversity issues in Social Work.
- Post-graduates will communicate competently in a Social environment.

F. Instructional Design:

Curriculum Design, Detailed Syllabi & Duration of Program

M.A. Program offered in Institute of Open & Distance Education runs for the period of 24 months (02 years) & open for students graduated in any discipline.

Credit Points

M.A. Program offered in Institute of Open & Distance Education runs for the period of 24 months (02 years) & open for students graduated in any discipline.

COURSE STRUCTURE FOR MASTER OF SOCIAL WORK
FIRST SEMESTER
Course Credits: 04
Full Marks:100

Paper Code	Subject Title	Paper Type	Credit	Total
MSW-01	Introduction To Social Work	Theory	4	100
MSW-02	Social Case Work	Theory	4	100
MSW-03	Social Group Work	Theory	4	100
MSW-04	Indian Social Structure and Social Problems	Theory	4	100
MSW-05	Field Work Practicum-I	Practical	4	100
TOTAL MARKS:-				500
SECOND SEMESTER				
Course Credits: 04				
Full Marks:100				
MSW-06	Community Organization and Social Action	Theory	4	100
MSW-07	Social Work Research and Social Statistics	Theory	4	100
MSW-08	Management Of Non-Profit Organization	Theory	4	100
MSW-09	Health And Hygiene	Theory	4	100
MSW-10	Field Work Practicum – II	Practical	4	100
TOTAL MARKS:-				500
THIRD SEMESTER				
Course Credits: 04				
Full Marks:100				
MSW-11	Hospital Administration	Theory	4	100
MSW-12	Medical Social Work	Theory	4	100
MSW-13	Rural And Urban Community Development	Theory	4	100
MSW-14	Counselling Skills For Contemporary Social Work	Theory	4	100
MSW-15	Field Work Practicum – III	Practical	4	100
TOTAL MARKS:-				500
FOURTH SEMESTER				
Course Credits: 04				
Full Marks:100				
MSW-16	Psychiatric Social Work	Theory	4	100
MSW-17	Event Management and Social Marketing	Theory	4	100
MSW-18	Human Resource Management	Theory	4	100
MSW-19	Social Welfare Administration and Social Legislation	Theory	4	100
MSW-20	Dissertation / Project			
TOTAL MARKS:-				500

Duration of the Programme:

Minimum: Two Years (Four Semesters)

Maximum: Four Years from the date of Registration.

Credit System:

The University follows the Credit system for all its programmes. Student study will comprise of activities like reading and comprehending the printed material, soft-material, listening to audio, watching video, attending counselling sessions and writing assignments. For one credit 3 hours of counselling will be provided.

Instructional Delivery Mechanism:

The methodology of instruction is different from the conventional mode of teaching. Most of the instructions are imparted through distance education methodology rather than face to face mode of communication.

(i) Audio Visual Materials: The learning package contains audio and video materials for better clarification and understanding of the course material. These materials along with the playing equipment's are available in the Centre of the University. These programmes are played on fixed days as per time table. These also could be played at the mutual convenience of the students and the Course Coordinator.

(ii) Counselling Sessions: In distance Education, face to face contact between the learners and their tutors is relatively less and therefore the counselling sessions are important. The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in other means of communication. Such programme also provides an opportunity to meet other fellow students. The Counsellors at the Study Centres are expected to provide guidance to the students. The counselling sessions are held during weekends and vacations.

(iii) Practical Work/ Laboratory facilities: Fakir Mohan University has designed the curriculum of MSW which provides ample opportunities to use hospitals, NGO's and industries to act as laboratory for field experience for this course. There have practical components in this programme.

(i) Procedure for Admission, Curriculum Transaction and Evaluation:

Admission Procedure:

Procedure for admissions, curriculum transaction and evaluation Admission to all the programs is through notification in newspaper and on University website. The admission procedure involves submission of filled application by the candidates after paying the prescribed fees. The admission scrutiny committee evaluates all the submitted applications and recommend the eligible candidates. The selected candidates are notified through admissions office and also on the University website. The selected candidates are expected to report within the stipulated timeframe for provisional admission to the program.

Eligibility Criteria: This programme is open to any Graduate and Regular PG Continuing Students are also eligible for applying for admission in above ODL P.G. Programmes under dual degree mode.

Evaluation System:

xxxv) The examination has two components that is

xxxvi) Continuous Evaluation (Assignments) 30% and

xxxvii) Term End Examination (University Examination) 70%.

xxxviii) Each student has to complete and submit assignment in each of the theory paper before being eligible to appear for the term end examination. The term end examination shall be of 3 hours duration.

xxxix) Minimum qualifying marks in each paper is 40% individually in internal and term end examination. The final gradation will be as follows:

1 st Division	2 nd Division	Pass only
60% and above	50% to below 60%	40% to below 50%

- xl) The Fakir Mohan University will conduct the examinations, evaluations and issue certificates to the successful candidates.
- xli) All the end term examinations will be held in the own campus of the University.
- xlii) Qualitatively, the examinations conducted for the students of Distance Education are on par with the examinations conducted for the regular College/University students.

(j) Requirement of Laboratory Support and library resources:

The University has designated laboratory space to meet the curriculum requirements of all the programs. Library resources: For the enhanced learning opportunities of each of the students enrolled under the open and distance learning mode, Fakir Mohan University has mobilized the required textbooks, journals and articles for access in the department library. These materials are in addition to the printed study material available for each student.

(k) Quality Assurance Mechanism and Expected Programme Outcomes:

Quality assurance comprises the policies, procedures and mechanisms which that specified quality specifications and standards are maintained. These policies, procedures and mechanisms include continuous revision and monitoring activities to evaluate aspects such as suitability, efficiency, applicability, currency and efficacy of all activities with a view to ensure continuous quality improvement and enhancement. The quality management recommendations are intended to create clear and uniform frameworks to support independent quality management on part of the education providers. The quality management recommendation for vocational education and training and for apprenticeship training is being reformed and updated.

The University ensures maintaining quality in education provided through open and distance learning mode. As per the need of the information society and professional requirement, the University ensures to change the mechanism from time to time along with enhancement of standard in course curriculum and instructional design. Therefore, the outcomes of the programme can meet the challenges in the changing society.

Master of Arts in Education (MED)

(I) Mission :

The mission of the office of Centre Distance and Online Education (CDOE) is to utilize effective technologies to provide affordable, accessible, effective learning opportunities for those learners who because of time, geographic, or other constraints choose not to attend conventional or face-to-face mode classes. The Master of Arts (Education) is an innovative programme of Two-year duration for facilitating the learners to learn and understand Education as a multi and inter disciplinary subject by accommodating them with varied learning experiences. The mission of this subject is to provide flexible approach in educating the learners with providing comprehensive knowledge with understanding on different areas of Education as a Broad Based Subject.

Vision / Objectives :

- The M.A (Education) Programme aims at producing a team of well - trained individuals knowledgeable in education and its various dimensions. More specifically, the M.A (Education) programme intends to:
- To accelerate inclusion in educational system through this subject.
- To provide complete knowledge and understanding to the learners on the paradigm shifts in education.
- To enhance the continuing professional development of the educators as distance learners.
- To provide a platform for active participation of the learners in the contact programmes and intensive workshops or activities
- To enable the learners to act as the lifelong learners.

b) Relevance of the programme with HEI'S Mission and Goals:

The Master of Arts in Education (MED) programme to be offered through Open and Distance Learning mode is purely relevant and aligned with the goals and mission of the University. Rather than other relevance of this programme are as follows:-

- Potential Networking Opportunities
- Professional Flexibility
- To keep abreast with the latest developments in education from national and international stand points
- To develop the global competencies among the learners
- To acquaint the learners with the core values of life.
- Focus on Inclusive Approach in the educational practices through the Inclusive Education

c) Nature of prospective target group of learners:

The Master of Arts in Education (MED) is highly demand for large number of human resource in the field of teaching. Basically the programme focusing towards those person who are employed and who have not times to attend class on regular days. As per the needs of the learners, the university has prepared course curriculum of MED programme.

The prospective target group of learners are:-

- In service graduate teachers with Education as a subject working in primary, secondary or senior secondary schools/ colleges.
- Students seeking for job opportunities in teaching profession
- Students of the weaker sections of the society and the person who are unable to pay fee charged by private institutions.
- Women group

d) Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence:

The Master of Arts in Education (MED) is an innovative programme, utilizing self- learning materials & ICT along with an interactive personal contact programme component. This programme will give you the opportunity as follows.

- Professional development of teachers.
- To develop knowledge & understanding on management, planning & financing of education.
- To develop knowledge & understanding about the philosophical & sociological bases of education

Programme Structure:

MA EDUCATION SYLLABUS STRUCTURE 2024-25

Year/ Sem.	Course Code	Course	Mark Distribution and Pass Mark						Credit
			Continuous Evaluation		Term End Exam.		Total Mark	Pass Mark	
			Full Mark	Pass Mark	Full Mark	Pass Mark			
First Year 1 st Sem.	MEDN-101	Philosophical Foundations of Education	30	16	70	24	100	40	4
	MEDN-102	Advanced Educational Psychology	30	16	70	24	100	40	4
	MEDN-103	Methodology of Educational Research	30	16	70	24	100	40	4
	MEDN-104	History of Education in India	30	16	70	24	100	40	4
	MEDN-105	Academic Writings, Book Review, and Seminar Presentation	--	--	--	--	100	40	4
	MEDN-106	Field Visit to Sites of Learning	--	--	--	--	50	20	2
TOTAL:							550(400+150)	220(160+60)	22
First Year 2 nd Sem.	MEDN-201	Sociological Foundations of Education	30	16	70	24	100	40	4
	MEDN-202	Educational Technology & ICT	30	16	70	24	100	40	4
	MEDN-203	Assessment and Evaluation in Education	30	16	70	24	100	40	4
	MEDN-204	Pedagogy of School Subjects (Any One) – English/ Odia/ Social Studies	30	16	70	24	100	40	4
	MEDN-205	Guided Teaching	--	--	--	--	50	20	2
	MEDN-206	Research Proposal	--	--	--	--	50	20	2
	MEDN-207	Psychological Testing	--	--	--	--	50	20	2
TOTAL							550(400+150)	220(160+60)	22

2 nd Year	MEDN-301	Statistics in Education	30	16	70	24	100	40	4
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3rd Sem.	MEDN-302	Special Paper: (Any Two) a. School Education -I b. Higher Education -I c. Teacher Education -I d. Guidance & Counselling -I	30+30	16+16	70+70	24+24	100+100	40+40	4+4
	MEDN-303 (CBCS)	Contemporary Issues and Concerns in Education	30	16	70	24	100	40	4
	MEDN-304	School Internship	--	--	--	--	50	20	2
	MEDN-305	Tool Development	--	--	--	--	50	20	2
	MEDN-306	Seminar Presentation	--	--	--	--	50	20	2
TOTAL							550(400+150)	220(160+60)	22
2nd Year 4th Sem.	MEDN-401	Curriculum Planning and Development	30	16	70	24	100	40	4
	MEDN-402	Inclusive Education	30	16	70	24	100	40	4
	MEDN-403	Special Paper: (Any Two) a. School Education -II b. Higher Education -II c. Teacher Education -II d. Guidance & Counselling -II	30+30	16+16	70+70	24+24	100+100	40+40 .0 .0	4+4
	MEDN-404	ICT Practicum	--	--	--	--	50	20	2
	MEDN-405	Dissertation	--	--	--	--	100	40	4
	TOTAL							550(400+150)	220(160+60)
GRAND TOTAL							2200 (1600+600)	880 (640+240)	88

Duration of the Programme:

Minimum: Two Years (Four Semesters)

Maximum: Four Years from the date of Registration.

Credit System:

The University follows the Credit system for all its programmes. Student study will comprise of activities like reading and comprehending the printed material, soft-material, listening to audio, watching video, attending counselling sessions and writing assignments. For one credit 3 hours of counselling will be provided.

Instructional Delivery Mechanism:

The methodology of instruction is different from the conventional mode of teaching. Most of the instructions are imparted through distance education methodology rather than face to face mode of communication.

(i) Audio Visual Materials: The learning package contains audio and video materials for better clarification and understanding of the course material. These materials along with the playing equipments are available in the Centre of the University. These programmes are played on fixed days as per time table. These also could be played at the mutual convenience of the students and the Course Coordinator.

(ii) Counselling Sessions: In distance Education, face to face contact between the learners and their tutors is relatively less and therefore the counselling sessions are important. The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in other means of communication. Such programme also provides an opportunity to meet other fellow students. The Counsellors at the Study Centres are expected to provide guidance to the students. The counselling sessions are held during weekends and vacations.

(iii) Practical Work: There is practical components in this programme consisting of school exposure, multicultural context with class room transaction activities under school internship, preparation and presentation of research proposals through seminar under dissertation work meant for research project.

(m) Procedure for Admission, Curriculum Transaction and Evaluation:**Admission Procedure:**

In MA in Education programme candidates can take admission directly. But for this purpose the candidates have to apply for admission in prescribed format of the University after publication of advertisement of admission notice.

Eligibility Criteria:

This programme is open to any Graduate and Regular PG Continuing Students, Education as a subject / B.Ed., are also eligible for applying for admission in above ODL P.G. Programmes under dual degree mode.

Evaluation System:

xliv) The examination has two components that is

xlv) Continuous Evaluation (Assignments) 30% and

xlv) Term End Examination (University Examination) 70%.

xlvi) Each student has to complete and submit assignment in each of the theory paper before being eligible to appear for the term end examination. The term end examinations shall be of 3 hours duration.

xlvii) Minimum qualifying marks in each paper is 40% individually in internal and term end examination. The final gradation will be as follows:

1 st Division	2 nd Division	Pass only
60% and above	50% to below 60%	40% to below 50%

xlvi) The Fakir Mohan University will conduct the examinations, evaluations and issue certificates to the successful candidates.

xlix) All the end term examinations will be held in the own campus of the University.

l) Qualitatively, the examinations conducted for the students of Distance Education are on par with the examinations conducted for the regular College/University students.

(n) Requirement of Laboratory Support and library resources:

The MA in Education programme is based on theory and does not contain IT papers. Hence, there is no need of laboratory support. However, the University provides computer laboratory facility to the learners for their literature searching work and internet facility need for their learning.

The reference books are available in the library for ready use of the learners to support their study.

(j) Quality Assurance Mechanism and Expected Programme Outcomes:

Quality assurance comprises the policies, procedures and mechanisms which that specified quality specifications and standards are maintained. These policies, procedures and mechanisms include continuous revision and monitoring activities to evaluate aspects such as suitability, efficiency, applicability, currency and efficacy of all activities with a view to ensure continuous quality improvement and enhancement. The quality management recommendations are intended to create clear and uniform frameworks to support independent quality management on part of the education providers. The quality management recommendation for vocational education and training and for apprenticeship training is being reformed and updated.

The University ensures maintaining quality in education provided through open and distance learning mode. As per the need of the information society and professional requirement, the University ensures to change the mechanism from time to time along with enhancement of standard in course curriculum and instructional design. Therefore, the outcomes of the programme can meet the challenges in the changing society.

Master of Commerce (MOC)

(A) Mission:

M.Com is one of the most sought after career oriented professional programs offered at the master's level. A M.Com degree opens up innumerable career options and opportunities to the aspiring managers both in India and abroad. A M.Com program also prepares one to start a business of his/ her own in the capacity of an entrepreneur.

Vision / Objectives:

Academic excellence: Our primary objective is to enable every student to cope up with the latest developments in contemporary, national and global level through effective transaction of the curricular and co-curricular aspects.

Professional Excellence: The College motivates moulds and prepares the students for positions of leadership in business organizations at the local, national and international levels.

Total commitment: The College is focused on the all-round development of the students' personality through proper education and exposure to the vast treasure of knowledge; sports facilities and by providing platforms for their socialization.

Holistic Development: College provides exposure to learners in the latest trends in relevant branches of knowledge, competence and creativity to face global challenges.

Socially responsible Citizen: College inculcates a sense of civic responsibility, social commitment, and moral accountability among the students through social activities to with exposure to human rights, value system, culture, heritage, scientific temper and environment.

Value-based Development: To impart quality and need based education our objective is to sensitize the students to their changing roles in society through awareness raising activities.

(B) RELEVANCE OF THE PROGRAMME WITH HEI'S MISSION AND GOAL:

There are much and more relevance of the M.Com programme with HEI's mission and Goal because Distance Education gets overwhelming response in India. However, even in this system, the actual aim of providing quality education is getting replaced by the aim of making more money from students by the institutes. The relevance of this programme can consider while studying Business Studies.

The following relevances are very much important in HEI's goal:

BUSINESS STUDIES

Business Studies is an important subject for commerce students. Here are some of the reasons why one should study Business Studies:

Business Studies is a subject that deals with the operation and organization of modern business enterprises. The subject covers each feature of a business firm, such as how a firm will be affected in different business situations.

The main areas of study in the subject include business organizations, their various features, structure and functioning, marketing, operations management, human resource management, etc.

Studying Business allows a student to observe and analyse the behaviour and tactics of different firms.

The subject of Business Studies involves more than just mastering the art of doing business. The subject brings students abreast with the corporate culture and prepares them for their professional life.

Business activities are something that affects the daily lives of all people in a society. It also influences creation of employment, incomes, opportunities for personal enterprise, and standards of living of all individuals. Studying business allows a student to understand how business activities influence the society and the economy directly and indirectly.

(C) NATURE OF PROSPECTIVE TARGET GROUP OF LEARNERS:

Basically the programme focusing towards those persons who are employed and who have not time to attend class on regular days. Skill enhancement and knowledge acquisition are the very important aspects of any job. Skills and knowledge are perhaps the only two factors that propel your career to the greater heights. One way for a working professional to acquire new skills and knowledge is to grab every learning opportunity thrown at them. The other way is to pursue a distance M.Com course and gain the skills in a shorter span of time. Working professionals can benefit immensely from distance M.Com course. These courses are available part-time and hence you do not need to quit the job for them. You can continue with your occupation and learn Commerce side by side. Whether you are an engineer or any other professional, learning business management could boost your career significantly.

(D) APPROPRIATENESS OF PROGRAMME TO BE CONDUCTED IN OPEN AND DISTANCE LEARNING MODE TO ACQUIRE SPECIFIC SKILLS AND COMPETENCE:

M.Com education gives you new skills and knowledge to enhance your current career. After working in the office for two or three years, and gaining adequate experience, you will realize that you were in fact stuck in a comfort zone. By doing your M.Com course, you will soon be forced out of your comfort zone and learn how to deal with the latest issues. This program will give you the opportunity to constantly challenge and push yourself in order to continuously improve.

- ✓ Develop priceless managerial skills.
- ✓ Experience a new place and culture during your studies
- ✓ Networking opportunities.

Course Structure for M.COM

	Course Code	Course Title	End-Term Internal Mark +	Full Mark	Credit Point
1 st Semester	MC: 1.1	Accounting for Decision Making (ADM)	70+30	100	04
	MC: 1.2	Advanced Marketing Management (AMM)	70+30	100	04
	MC: 1.3	Economics for Business Manager (EBM)	70+30	100	04
	MC: 1.4	Strategic Financial Management (SFM)	70+30	100	04

	MC: 1.5	Business Statistics & Quantitative Techniques(BSQT)	70+30	100	04
	MC: 1.6	Human Resource Management (HRM)	70+30	100	04
	MC: 1.7	Business Environment (BE)	70+30	100	04
Total				700	28
VAC-1:Income Tax Return (ITR) Filing					
2 nd Semester	Course Code	Course Title	End-Term + Internal Mark	Full Mark	Credit Point
	MC: 2.1	Entrepreneurship and MSMEs Management (EMM)	70+30	100	04
	MC: 2.2	Emerging Business Law (EBL)	70+30	100	04
	MC: 2.3	Strategic Management (SM)	70+30	100	04
	MC: 2.4	Advanced Corporate Accounting(ACA)	70+30	100	04
	MC: 2.5	Insurance and Bank Management (IBM)	70+30	100	04
	MC: 2.6	Corporate Governance & Business Ethics(CGBE)	70+30	100	04
	MC: 2.7	Information Technology for Managers (ITM)	Theory-50+ (Practical, Viva & Record) -50	100	2+2=04
Total				700	24
VAC-2:Behaviourial Finance					

During 3rd and 4th Semester, in addition to compulsory papers, each student has to opt any one specialization out of Accounting or Finance. The specialization opted by a student in 3rd Semester will remain unchanged in 4th Semester.

3 rd Semester	Course Code	Course Title	End-Term + Internal Mark	Full Mark	Credit Point	
	MC: 3.1	Principles of Management & Organization Behaviour (OB)	70+30	100	04	
	MC: 3.2	Financial Institutions, Markets and Services (FIMS)	70+30	100	04	
	MC: 3.3	Research Methodology (RM)	50+50(Practical, MCQs, Internal & Assignment)	100	04	
	MC: 3.4	Corporate Tax Planning & GST(CTPG)	70+30	100	04	
	MC: 3.5	Swayam Course	70+30	100	04	
	MC: 3.6	Fakir Mohan Studies-FMS (Non Credit Paper)	--	--	--	
	(A) Accounting Specialization					
	MC:3.7(A)	Advanced Accounting (AA)	70+30	100	04	
	MC:3.8(A)	International Accounting (IA)	70+30	100	04	
	(B) Finance Specialization					
	MC:3.7(B)	Financial Analysis & Valuation (FAV)	70+30	100	04	
	MC:3.8(B)	International Financial Management (IFM)	70+30	100	04	
	Total				700	28
4th Semester M.Com						
4 th Semester	Course Code	Course Title	End-Term + Internal Mark	Full Mark	Credit Point	
	MC : 4.1	Dissertation & Grand Viva-Voce	Dissertation-70 +Viva Voce - 30	100	04	
	MC:4.2(A)	Indian Accounting Standards (Ind AS)	70+30	100	04	
	MC:4.3(A)	Forensic Accounting and Fraud Examinations (FAFE)	70+30	100	04	

	(B) Finance Specialization				
	MC:4.2(B)	Security Analysis and Portfolio Management (SAPM)	70+30	100	04
	MC:4.3(B)	Risk Management and Derivatives (RMD)	70+30	100	04
Total				300	12
Grand Total				2400	96

Each paper carries 4 Credit points and a minimum of 48 hours of classes

Duration of the Programme:

Minimum: Two Years (4 semesters)

Maximum: Four Years from the date of Registration.

Credit System:

The University follows the Credit system for all its programmes. Student study will comprise of activities like reading and comprehending the printed material, soft-material, listening to audio, watching video, attending counselling sessions and writing assignments. For one credit 3 hours of counselling will be provided.

Instructional Delivery Mechanism:

The methodology of instruction is different from the conventional mode of teaching. Most of the instructions are imparted through distance education methodology rather than face to face mode of communication.

- (i) **Audio Visual Materials:** The learning package contains audio and video materials for better clarification and understanding of the course material. These materials along with the playing equipments are available in the Centre of the University. These programmes are played on fixed days as per time table. These also could be played at the mutual convenience of the students and the Course Coordinator.
- (ii) **Counselling Sessions:** In distance Education, face to face contact between the learners and their tutors is relatively less and therefore the counselling sessions are important. The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in other means of communication. Such programme also provides an opportunity to meet other fellow students. The Counsellors at the Study Centres are expected to provide guidance to the students. The counselling sessions are held during weekends and vacations.
- (iii) **Practical/Field Work:** The practical sessions will be held in the Centre. The students will have the facility to use the computer and software packages and other equipments relevant to the syllabus. The students will go for field work and prepare a report which will be evaluated by internal and external examiners appointed by University.

(o) Procedure for Admission, Curriculum Transaction and Evaluation:

Admission Procedure:

In MBA programme candidates can take admission directly. For this purpose the candidates have to apply for admission in prescribed format of the CDOE after publication of advertisement of admission notice.

Eligibility Criteria: This programme is open to any Graduate and Regular PG Continuing Students, and are also eligible for applying for admission in above ODL P.G. Programmes under dual degree mode.

Evaluation System:

- li) The examination has two components that is
 - lii) Continuous Evaluation (Assignments) 30% and
 - liii) Term End Examination (University Examination) 70%.
- liv) Each student has to complete and submit assignment in each of the theory paper before being eligible to appear for the term end examination. The term end examination shall be of 3 hours duration.
- lv) Minimum qualifying marks in each paper is 40% individually in internal and term end examination. The final gradation will be as follows:

1 st Division	2 nd Division	Pass only
60% and above	50% to below 60%	40% to below 50%

- lvi) The Fakir Mohan University will conduct the examinations, evaluations and issue certificates to the successful candidates.
- lvii) All the end term examinations will be held in the own campus of the University.
- lviii) Qualitatively, the examinations conducted for the students of Distance Education are at par with the examinations conducted for the regular College/University students.

(G) REQUIREMENT OF THE LABORATORY SUPPORT AND LIBRARY RESOURCES:

Library use study as an aspect of users' studies is a vital aid for effective planning and management in academic libraries. Most evaluative studies on library use have always concentrated on students' use of academic libraries. So the CDOE, Fakir Mohan University is providing library and computer lab facility to M.Com students. The need for good libraries in higher institutions of learning cannot be over-emphasized, as the quality of any education depends on the library, not the library as a magnificent building but the use of it. It is important that libraries serving academic communities have the broadest possible collection of books and other essential materials. The academic library is an inexhaustible stone house of knowledge, where one can go at will, unrestricted to help himself to the whole field of knowledge and practical life of the past, present and prognostications for the future.

(I) Quality assurance mechanism and expected programme outcome:

Quality assurance comprises the policies, procedures and mechanisms which that specified quality specifications and standards are maintained. These policies, procedures and mechanisms

include continuous revision and monitoring activities to evaluate aspects such as suitability, efficiency, applicability, currency and efficacy of all activities with a view to ensure continuous quality improvement and enhancement. The quality management recommendations are intended to create clear and uniform frameworks to support independent quality management on part of the education providers. The quality management recommendation for vocational education and training and for apprenticeship training is being reformed and updated.

M.Com program must: “ensure the development of core competencies including, but not limited to, written and oral communication, quantitative reasoning, information literacy, and critical thinking.”

The CDOE review process calls upon institutions to describe how the curriculum addresses each of the five core competencies, explain their learning outcomes in relation to those core competencies, and demonstrate, through evidence of student performance, the extent to which those outcomes are achieved. If they wish, institutions may create their own limited list of essential higher-order competencies beyond the five listed.

ACADEMIC CALENDAR

P.G. PROGRAMMES : ACADEMIC YEAR 2024-25 :

ACADEMIC SESSION FEBRUARY 2025 :

Sl. No.	ACADEMIC ACTIVITIES	ANNUAL	SEMESTER	
			1 ST /3 RD / 5 TH	2 ND /4 TH /6 TH
1	Month of Admission / Registration	FEBRUARY – MARCH		
2	Re-Admission / Re-Registration	N.A.	AUGUST	FEBRUARY
3	Counseling Session	MARCH - DECEMBER	MARCH- JUNE	SEPTEMBER - DECEMBER
4	Assignment Submission	JANUARY	JULY	JANUARY
5	Receipt of Feedback on Assignment	FEBRUARY	AUGUST	FEBRUARY
6	Month of Term End Examinations	FEBRUARY - MARCH	AUGUST - SEPTEMBER	FEBRUARY - MARCH
7	Result Declaration	MARCH - APRIL	SEPTEMBER - OCTOBER	MARCH- APRIL

FEE STRUCTURE
Course Fee & Examination Fee Structure

Sl.No	Programme	Total Couse Fee	*Amount Payable at the time of Admission (Including course fee + Admission Fee + Examination Fee + Corpus Fund)	2nd Installment (Including Course Fee & Re-admission Fee+ Examination Fee)
01	Master of Arts Odia	16,800	8,400+600+2600+ 3000=14,600	8400+2600=11,000
02	Master of Arts English	16,800	8,400+600+2600+ 3000=14,600	8400+2600=11,000
03	Master of Arts Sanskrit	16,800	8,400+600+2600+ 3000=14,600	8400+2600=11,000
04	Master of Arts Economics	16,800	8,400+600+2600+ 3000=14,600	8400+2600=11,000
05	Master of Arts Political Science	16,800	8,400+600+2600+ 3000=14,600	8400+2600=11,000
06	Master of Arts History	16,800	8,400+600+2600+ 3000=14,600	8400+2600=11,000
07	Master of Arts Sociology	16,800	8,400+600+2600+ 3000=14,600	8400+2600=11,000
08	Master of Arts Social Work	16,800	8,400+600+2600+ 3000=14,600	8400+2600=11,000

09	Master of Arts Education	16,800	8,400+600+2600+3000=14,600	8400+2600=11,000
10	Master of Commerce (M.Com)	16,800	8,400+600+2600+3000=14,600	8400+2600=11,000
<p>*Rs. 600/- is collected towards admission fee. https://octopod.co.in/academy/forms/17c5197fb88140144ce427a8282238f7 *The fee as mentioned above to be paid Online. Steps for Online Payment: Visit our website https://fmuniversity.nic.in Online Payment *In addition, Rs.1000/- is to be deposited at the time of admission at CDOE, F.M. University for each programme as Student Activity Fee.</p>				

HOW TO APPLY

Candidates interested in seeking admission in any programme offered by CDOE are advised to read the instructions given in prospectus thoroughly before deciding about the programme(s) they want to apply for admission. The original application with Xerox copy of all relevant documents for admission into different programmes under CDOE can be sent through **Offline** mode by Regd. Post / Speed Post or deposit by hand.

INSTRUCTION TO CANDIDATES FOR APPLICATION:

Candidates should fill up the Google application form and Information Brochure by clicking on the URL link <https://fmuniversity.in/index.php/cdoe/> on the website <https://fmuniversity.nic.in>. The Google application form completed in all respect should be submitted with money receipt of Admission fee, paid Online. And to be uploaded in Google form, otherwise application for admission will be rejected.

The candidates Selected for admission, will be intimated to report physically at the office of the Director, CDOE, F. M. University, Januganj, Balasore-756019, Odisha with all original documents along with a set of Xerox copy and the receipt of online deposit of course fee during office hour except Sundays and other holidays.

N.B:

- 1) You will not be informed about any activity by post. It is solely your responsibility to check website for all information and notice
- 2) Be sure that your mobile number & email are correct enough to get SMS alerts and mail.
- 3) In case of any discrepancy/Incomplete Form, the University holds the right to reject the form.

DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION:

- a) Completed application form

- b) Self attested photo copies of certificates and mark sheets of all the examinations starting from matriculation to qualifying examination.
- c) Self attested copy of Aadhar card
- d) Four numbers of photographs (Two passport size and two stamp size.)
- e) Online Payment Money Receipt of requisite course fees for concerned courses
- f) g) The envelope containing the application form complete in all respects must be super scribed with "**Application for admission into (Name of Course and Subject applying under ODL Programme)**"

ADMISSION PROCEDURE

For all the programmes admission will be done by CDOE, FM University, Balasore. The Candidates should deposit the money receipt of requisite fees paid online along with the admission form and documents for admission into the concern programmes.

Separate application forms are to be submitted, if anybody applying for more number of programmes, but admission will be given only one programme.

Applications shall be rejected if they are incomplete, the candidate does not fulfill the eligibility conditions or not enclosed the money receipt of fees paid online for concern programmes.

RE-ADMISSION

Re-admission to the second and subsequent semesters with payment of Subsequent fees must be done within 30 days from completion of the semester examination (Theory) or as per the following schedule:

Time Period	Fine Amount
Within 30 days from completion of previous theory examination	Nil
30 to 45 days from completion of previous theory examination	Rs. 100/-
Beyond 45 days from completion of previous theory examination	Rs. 500/-

GENERAL INFORMATION

PAYMENT MODE

All payments to the University should be done Online only. The Candidate should submit the money receipt of requisite fees paid online along with the admission form and documents for direct admission into the concern course. At-par-cheques or cash will not be accepted.

Steps for Online Payment

Visit our website <https://fmuniversity.nic.in>



Online Payment

<https://octopod.co.in/academy/forms/17c5197fb88140144ce427a8282238f7>

ENROLMENT NUMBER

The **Enrolment Number** shall be assigned to the Students by the University after verification of documents and receipts of requisite fees. In all communication addressed to the Director, this Enrolment Number must be mentioned.

IDENTITY CARD

Students will be issued with an '**Identity Card**' by the University reflecting the enrolment Number. The ID card will also have the photograph of the student. Students are advised to keep the ID card safely till the completion of the course. Students will be asked to produce their ID card at the time of Contact/Regular Classes, Practical Session, and Examination, etc. In case of loss of the ID-Card by any student, the duplicate ID-Card may be issued with payment of Rs. 100/- in the CDOE office.

STUDY MATERIALS

The study materials will be available on the website in soft copy pdf form as well as in hard copy at the office of CDOE.. However, the students may avail the library facility in CDOE library for this purpose. The topics would be covered in counseling sessions /Personal Contact Programme.

CREDIT SYSTEM

The University follows the Credit system for all its programmes. Each credit is equivalent to 30 hours of student study comprising all leading activities such as reading and comprehending the printed material, listening to audio, watching video, attending counseling sessions and writing assignments. Thus a four credit course involves 120 hours of study.

PROGRAMME DELIVERY

The methodology of instruction is different from the conventional mode of teaching. Most of the instructions are imparted through distance education methodology rather than face to face mode of communication.

Audio-Visual Materials

The learning package contains audio and video materials for better clarification and understanding of the course material. These materials along with the playing equipment are available in the approved Study Centres and at the Centre for Distance and Online Education of the University. These programmes are played on fixed days as per time table. These also could be played at the mutual convenience of the students and the Course Coordinators.

Counseling Sessions/Personal Contact Programmes:

In distance Education, face-to-face contact between the learners and their tutors is relatively less and therefore the counseling sessions are important. The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in

other means of communication. Such programme also provides an opportunity to meet other fellow students. The Counselors at the Study Centres are expected to provide guidance to the students. The counseling sessions are held at the Study Centres during weekends and vacations:

Counseling sessions are very different from class room teaching. Counselors will not be delivering lectures as in the conventional teaching method. They will try to overcome difficulties that you may face in your study. Before attending the Counseling sessions, the students are advised to go through their course material and make a plan of the points to be discussed. The detail schedule of the Counseling Session will be made available by the Study Centres. **Counseling classes will be provided to the programmes having minimum 10 students.**

Attendance of 75% in counseling sessions is compulsory
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Practical/ Project Work:

The practical sessions will be held in the Study Centres or at designated Centres. The students will have the facility to use the computer and software packages and other equipments relevant to the syllabus.

A student will not be allowed to appear at the Terminal Examination (Practical) if the percentage of attendance at the practical sessions falls below 75%. The student may however appear at the theory examination. Facilities for practical sessions are not automatically extended to the next semester of study, Facility for practical sessions in subsequent semesters is at the discretion of the University subject to payment of requisite fees.

EXAMINATION AND EVALUATION SYSTEM

Candidates are instructed to read the following instructions relating to examinations carefully and take note of the special instructions relating to examinations.

1. The Students have to apply for examinations as and when they are eligible within the prescribed last date.
2. Form fill up for each semester is compulsory.
3. There is no late enrollment system for PG level programmes. If any student fails to fill up the form for first semester, will not be allowed to continue for next consequent semesters.
4. While submitting the filled-in application for examination they should enclose the Photo copy of the fees remittance challan towards the tuition fees paid till the date of submission of examination application. Otherwise, their applications will not be registered for the examinations.

5. Student who has not paid the Course fees will not be permitted to write the examinations under any circumstances.

6. The examination has two components that is

(a) Continuous Evaluation (Assignments) 30% and

(b) Term End Examination (University Examination) 70%

7. Each student has to complete and submit assignment in each of the theory paper before being eligible to appear for the term end examination. The term end examination shall be of 3 hours duration.

8. Minimum qualifying marks in each paper is 40% individually in internal and term end examination. The final gradation will be as follows:

1 st Division	2 nd Division	3 rd Division
60% and	50% to below	40% to below

9. The Fakir Mohan University will conduct the examinations, evaluations and issue certificates to the successful candidates.

10. Students, who have back/arrears of paper(s), after the completion of the duration of the course of study, may also submit the examination application form to clear their arrear papers within the last date indicated above along with the prescribed examination fees.

11. Qualitatively, the examinations conducted for the students of Distance Education are on par with the examinations conducted for the regular College/University students.

EXAMINATION CENTRE

All the end term examinations will be held at CDOE, F. M. University, Balasore, a Common Examination Centre for Balasore & Bhadrak District or as decided by the University.

DUAL DEGREE

- a. Candidates, who are undergoing Postgraduate Degree courses in PG Departments of this University/Colleges affiliated to any University recognised by the UGC/AIU in the regular mode, shall be permitted to do another Undergraduate Postgraduate degree course in the CDOE under Dual

programme, provided such candidates satisfy the admission requirement prescribed for the course concerned.

- b. Candidates who are undergoing courses in regular colleges should submit their filled in application forms along with the bonafide certificate issued by the Principal of the College where the candidate is studying at present; also the candidates should submit their basic qualification certificate in original if the candidates are not able to submit their original certificates, such candidates should submit the Photostat copies of all the qualifying certificates duly attested by the Principal of the College, where the candidate is undergoing the course now.
- c. Candidates, who are admitted in the CDOE, should follow the rules and regulations prescribed for the course and satisfy all the requirements prescribed for completing the course in order to qualify for awarding the Degree.

EQUIVALENT / PARITY WITH REGULAR STUDENTS

Students of the CDOE are offered the same Courses as in the regular mode in the University or affiliated colleges under F. M. University. They have the same Syllabi, Curriculum, examination, and are awarded the same degree, which is recognized by UGC and other Universities.

ENQUIRIES, COMMUNICATION AND GRIEVANCES

All enquiries and correspondence, complaints and grievances relating to Distance Education programmes offered by CDOE of the University may be addressed to:

The Director,

CENTRE FOR DISTANCE AND ONLINE EDUCATION

FAKIR MOHAN UNIVERSITY

Vyasa Vihar, Balasore -756019, Odisha (India)

The office of the CDOE shall function on all working days except University holidays. Students may log on to the <https://fmuniversity.nic.in> for updated information on dates of Examinations. Time table, Course details, other notices etc.

OTHER RULES AND REGULATIONS

The candidates are advised to study the rules and regulations of the CDOE thoroughly before applying for admission.

1. Refund/Transfer of admission fee is not permissible under rules in any case.
2. All correspondence with the CDOE should be made in English/Odia.

3. If, at any stage, it is found or it comes in the notice of the University that a candidate has made false or incorrect statement (s) or used fraudulent means for admission or does not fulfill the eligibility requirements, his/her admission will stand cancelled at any stage without assigning any reason thereof.
4. The candidates taking admission shall be required to produce all the original certificates at the time of admission, failing which the admission of the candidate shall stand cancelled and no further correspondence in this regard shall be entertained.
5. The candidates must note that the CDOE has not authorized any agency / institution/study center to deal with the candidates for admission to any course conducted by the CDOE.
6. The CDOE / F.M. University reserves the right to make amendments in admission policy, number of seats, fee structure or any other matter related to admission/ conducting of programmes reflected in this prospectus.
7. Ragging is strictly prohibited.
8. Candidates failing to submit Internal Assignment are not eligible to appear in the final examination.
9. 75 per cent attendance is a statutory requirement in contact programmes for becoming eligible for final examination.
10. Each programme will be governed by its respective statutes.
11. The admission of candidate shall be provisional subjected to verification of testimonials from Academic/Examination/ Registration section(s) of the Fakir Mohan University.

Key Dates

Availability of application forms in website for admission	03.02.2025
Last date of admission	17.03.2025



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