



FAKIR MOHAN UNIVERSITY

Vyasa Vihar, Nuapadhi, Balasore, Odisha, Pin- 756089

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No. FMU-DEV-424/2023/ 6168

Date: 03/07/23

TENDER CALL NOTICE

Sealed tenders are invited from the reputed firms/ Contractors having Contractor license, GSTIN and PAN for construction of Wall Cupboards/ Wooden Almirah and Computer Lab setup for 44 nos. of systems in Dr. H.K. Mahatab Library Building of the University at New Campus. The tenderers are required to **super-scribe** on the envelope "**Tender Call Notice for construction of Wall Cupboards/ Wooden Almirah and Computer Lab setup for 44 nos. of systems**". The last date for receipt of tenders at the end of the undersigned is **12-07-2023 by 3.00 P.M.** The tenders will be opened on the same day at **04:00 P.M.** The authority reserves right to cancel any/ all the quotation(s) without assigning any reasons thereof. For details, please visit the website: <https://fmuniversity.nic.in/tender.html>


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Details of the Tender Call Notice:

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The tenders are invited from reputed firms/ Contractors under two bid system, (i) Technical Bid (ii) Financial Bid both sealed separately kept in a single cover, satisfying the following terms and conditions.

A. Submission of tender (Two Bid System)

The tenders shall be submitted in two-bid system i.e. Technical Bid & Financial Bid. The Technical Bid and Financial Bid shall be covered in two separate envelopes and shall be clearly mentioned on the top of the envelopes as Technical Bid and Financial Bid, respectively. Both the bids will be covered in a big envelope super scribes in capital letters on the top of that envelope **“TENDER CALL NOTICE FOR CONSTRUCTION OF WALL CUPBOARDS/ WOODEN ALMIRAH AND COMPUTER LAB SETUP FOR 44 NOS. OF SYSTEMS”**.

i. Technical Bid (Cover-A) must contain:

- a) PAN Card
- b) Odisha registered GST Certificate
- c) GST last return acknowledgement receipt
- d) Contractor License (Compulsory for Contractor)
- e) Tender fee to be submitted in the shape of DD amounting to Rs.2,000/- (Rupees two thousand) only (Non-refundable) in favour of F.M. University Development Fund-II, payable at Balasore with three month validity.
- f) Bidder must submit Turnover certificate
- g) The bidder should be a MSME/UDYAM/Certificate for particular items has to submitted.
- h) The bidder should have experience of executing similar work to FM University or any Govt. organization. Similar nature of work with document proof to be submitted.

ii. Financial Bid (Cover-B) must contain:

The price of each items be quoted separately in the following table.

Sl. No.	Name of the work	Detailed Specification	Quantity	Unit Price excl. GST	GST	Total Price
1.	Wall Cupboard for Padmashree Jayanta Mohapatra Gallery	Size: 18' (L) x 18" (H) x 10" (D), Made out of Aluminium Section, front panel fitted with glass for display of Articles	01 Unit			
2.	Wall Cupboard for Dr. K.P. Mishra Gallery	Size: 8' (L) x 18" (H) x 10" (D), Made out of Aluminium Section, front panel fitted with glass for display of Articles	01 Unit			
3.	Cupboard/ Wooden Almirah with five shelves	Size: 42" (L) x 75" (H) x 12" (D), Made of wood with five shelves, front panel fitted with glass for display of books and other items. (These should be identical in shape and colour with the existing cupboards)	04 Units (for all galleries)			
4.	Computer Lab Setup for 44 nos. of system	The Lab to be made out of 18 mm engineering wood	01 Lot			
Total:						

SCOPE OF WORK & SPECIFICATION

1. The details of the aforesaid works are to be verified from the Director, Dr. H.K. Mahatab Library, FMU
2. The lab setup is to accommodate 44 set of workstations.
3. The lab is to be made out of 18mm waterproof ply upon pasted with laminates of 1mm thick.
4. The brand of materials are to be mentioned in bid documents.
5. Each workstation to accommodate monitor, CPU, UPS, keyboard, mouse, writing space, foot rest etc. and the structure should have aesthetic look.
6. Each systems are to be connected with power supply points & the source of electricity is to be verified from the Director, Dr. H.K. Mahatab Library, FMU
7. After successful completion of work the Director, Dr. H.K. Mahatab Library, FMU has to certify with job completion certificate.

Terms and conditions:

1. The Bidder should have local workshop/ factory near consignee location for immediate supply, support as & when it is required.
2. Bidder must submit all the documents & complied with specification sheet failing to submit any document may lead to disqualification
3. Before participating for bidding process, the bidder has to verify about the nature of supply details on site with the Director, Dr. H.K. Mahatab Library, FMU otherwise disqualified.
4. The bidder has to satisfy quality brand size & specification are to be maintained.
5. The bidder has to specify the delivery location at free of cost declaration in the bid document otherwise will be rejected.
6. The structure should be completed within 07 days from the date of issue of the work order.
7. The executing agency should take utmost care of safety and security of their personnel while executing the works. The University shall not be responsible for any unwanted incidents during execution of works.
8. The entire works shall be executed in presence of the Director, Dr. H.K. Mahatab Library, FMU or his authorised representative.
9. No advance payment shall be made to the selected firm prior to completion of work.
10. The total expenditure (as per actual) shall be paid after successful completion of the works and subsequent certification by the Director, Dr. H.K. Mahatab Library, Development Officer & the Project Engineer, FMU.
11. The price quoted should be included all types of charges. No additional cost will be given to the selected firm/ contractor. The rate and taxes be quoted separately.


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