

No: FMU /Store-135/ 2023/ 10582

Date: 23-11-23

**Tender Call Notice**

Sealed Tenders are invited from reputed firms for supply of furnitures & electronics items for P.G. Ladies Hostel-05, F.M. University, Balasore. Tenders completed in all respect should be submitted to the Registrar, Fakir Mohan University, Nuapadhi, Balasore, Pin-756089 through Registered Post / Speed Post (Indian Post) only. No hand delivery of tender document or by courier will be accepted. The last date of receipt of Tender is on 08.12.2023 at 05.00 PM and technical bid shall be opened on 11.12.2023 at 03.00 PM. The details are available in our website i.e. [www.fmuniversity.nic.in](http://www.fmuniversity.nic.in)

Name, specification and quantity of the items are given below:

Sl No	Description / Specification of Items	Quantity
01.	<b><u>Steel Almirah:</u></b> Steel Shelving Cabinet made out of 1MM C.R. Sheet with shelves (Adjustable type), door handle, 6 lever lock with 3way bolting system, one coat of primer and two coats of enamel paints without stove enameling of the components, conforming to I.S. No. 3312/84 width of the pedestal shall be 70 MM for small size and 80mm for large size and the height of the pedestal shall be 125+/-5mm overall dimensions in mm/inch. Size in mm-1981(78")*(H)x914(36")(W)x483(19")(D) with four shelves.	01 No
02.	<b><u>Steel Rack:</u></b> 78"(H) X 45"(w) X15"(D) made out of 1mm thick CR steel having five shelves fitted with matted angel of 2mm thick. The Rack to be painted with one coat of primer and two coat of Enamel paint	01 No
03.	<b><u>Desk Top Computer (HP i-5, Latest Generation) complete Unit):</u></b> <b>DESKTOP-i5 Branded</b> <ul style="list-style-type: none"> <li>• CPU Intel Core i5 Processor</li> <li>• 8 GB DDR4-3200 MHz RAM (1 x 8 GB)</li> <li>• 256 GB PCIe® NVMe™ M.2 SSD</li> <li>• 1 TB 7200 rpm SATA HDD</li> <li>• Intel® UHD Graphics 770</li> <li>• Wi-Fi (2x2)   Bluetooth® 5</li> <li>• 4 Super Speed USB Type-A 5Gbps signalling rate</li> <li>• Windows 11 Pro   MS Office Home &amp; Student 2021</li> <li>• USB Wired Keyboard &amp; Mouse (Black)</li> <li>• Hp 19.5" Monitor or More</li> <li>• POWER SUPPLY 180 W</li> <li>• 03 years warranty</li> </ul> V-Guard UPS- 650 VA (02 years warranty Battery & Card)	01 No

04.	<b>Printer:</b> <ul style="list-style-type: none"> <li>• Make - HP</li> <li>• Model - HP Laserjet P1108</li> </ul>	01 No
05.	<b>Plastic Chair:</b> With Handrest (Neelkamal)	04 Nos
06.	<b>Ply for Cot:</b> ISI Marked Ply wood having thickness 19mm, Grade-MR/BB as per IS: 303, Size-72" x 30" Ply is to be supplied as per the customized designed of the single bed cot as prescribed in EPM rate contract	25 Nos
07.	<b>Study Table:</b> Size: 24"(L) x 24"(W)x30"(H) made out of 25x25x1.25 MM Sq. Pipe fitted with particle Board. The Table to be painted with one coat of Red Oxide and two coat with Regency Grey Colour	166 Nos
08.	<b>Study Chair:</b> Size: 36"x18", seat size 18"(L) x 18"(W) back rest size - 18"(L)x12"(W) made out of 25x25x1.25 mm sq pipe seat and back rest fitted with 18 mm particle board. The chair to be painted with Regency/Dark grey colour	166 Nos

**Terms and Condition of the tender**

- (i) Those who fulfil the following criteria are eligible to participate in the tender.
- The bidder must have to submit the following documents.
- A. GST Registration Certificate.
  - B. EMD @ Rs. 5,000/- (Rupees Five thousand) only for furniture and Rs. 1,000/- (Rupees One thousand) only for Computer & Printer in favour of "F.M. University, Development Fund-II" payable at Balasore. (Refundable)
  - C. Tender Fee @ Rs. 1,000/- (Rupees One thousand) only in favour of "F.M. University, Development Fund-II" payable at Balasore. (Non-Refundable)
  - D. Bidder to Submit Turnover Certificate for Last 3 Financial Year 2019-2020, 2020-2021, 2021-2022, signed by chartered accountant.
  - E. It is also mandatory that the bidder should have experience of executing similar works of any Govt. organization. Similar nature of work with documentary proof to be submitted otherwise disqualified
  - F. Bidder should have own fabrication unit near consignee location for Immediate supply, support as & when it is required
  - G. The bidder should be a MSME/UDYAM/Certificate for particular items has to submitted
- (ii) The last date of receipt of tender paper is on 08.12.2023 at 05.00 PM and technical bid shall be opened on 11.12.2023 at 03.00 PM.
- (iii) The sealed cover containing the tender document should be submitted by speed post / registered post (Indian Post) only addressing to the "The Registrar, Fakir Mohan University, Nuapadhi, Balasore, Pin-756089" within due date and time as stipulated in the tender call notice. No hand

delivery of tender documents or late receipt of tender documents will be accepted.

- (iv) The sealed envelope must show the name of the bidder and his address and should be superscribed as **“Tender paper for supply of furnitures & electronics items for P.G. Ladies Hostel-05”** on the top of the envelope.
- (v) The quotationer shall quote the price of the different items inclusive of transportation, installation and tax.
- (vi) University authority reserves the right to modify change or cancel the tender without assigning any reason thereof. The addendum / corrigendum / extention of tender period, if any, will be hosted / posted in the University website.

### **Procedure for submission of Tender**

#### **Techno Commercial BID**

The Bidders must submit their bids as required in two parts in separate sealed cover prominently superscribed as Part-I “Technical BID” and Part – II “Financial Bid” ans also indicating “Tender Call Notice No and Date”

#### **1. Part-I “Technical Bid”**

- (i) Name of the firm, details of postal address with contact number.
- (ii) All the papers, documents, EMD and Tender Fee as prescribed in the Terms and conditions **from Sl. No A To G**

#### **2. Part-I “Financial Bid”**

- (i) Financial Bid should contain only the price against the item. The rate and taxes should be quoted separately.
  - (ii) The quoted rate should be inclusive of bidder cost towards Insurance, packing and forwarding transportation installation and tax at P.G. Ladies Hostel-05, F.M. University, Nuapadhi, Mitrapur, Balasore.
  - (iii) No conditional price will be taken in to consideration and no escalation of price in the later stage is acceptable.
3. The Technical Bid and Financial Bid shall be covered in two separate envelopes and sealed as stated above and both the bids will be covered in a big envelope with writing on the top of the Envelope **“Tender paper for supply of furnitures & electronics items for P.G. Ladies Hostel-05”**.

4. If the purchase committee found any of the Bid (Technical or Financial) are not sealed properly the purchase committee reserves the right to cancel that quotations.
5. The purchase committee shall open the technical Bid at first and evaluate the same. Thereafter at the second step financial bid of only the technically acceptable offer should be opened for further evaluation and selection of vender for supply.

  
23/11/2023  
Registrar

Memo No. 10583

Date: 23-11-23

Copy to the Advertising Manager, The SAMBAD, Balasore for in formation and necessary action. He/ she is requested to publish the Tender Call Notice in your daily esteemed Odia newspaper (one issue) in all Odisha Editions with the size confined to 08 C.M. x 08 C.M. in I&PR rate by 24.11.2023.

  
23/11/2023  
Registrar

Memo No. 10584

Date: 23-11-23

Copy to the Advertising Manager, The Times of India, Bhubaneswar for in formation and necessary action. He/ she is requested to publish the Tender Call Notice in your daily esteemed English newspaper (one issue) in Bhubaneswar Editions with the size confined to 08 C.M. x 08 C.M. in I&PR rate by 24.11.2023.

  
23/11/2023  
Registrar

Memo No: 10585

Date: 23-11-23

Copy forwarded to PA to VC/ Comptroller of Finance, F.M. University, Balasore for information. OIC F.M.U Website for information and necessary action.

  
23/11/2023  
Registrar