

Registrar



FAKIR MOHAN UNIVERSITY
VYASA VIHAR, NUAPADHI- 756089
BALASORE, ODISHA, INDIA
www.fmuniversity.nic.in

No: FMU /LAW-DPC-53/ 2023/ 850

Date: 22-8-2023

Tender Call Notice

Sealed Tenders are invited from reputed firms for Construction of Moot Court and supply of electrical & electronics items for P.G. Department of Law, F.M. University, Balasore. Tenders completed in all respect should be submitted to the Registrar, Fakir Mohan University, Nuapadhi, Balasore, Pin-756089 through Registered Post / Speed Post (Indian Post) only. No hand delivery of tender document or by courier will be accepted. The last date of receipt of Tender is on 26.08.2023 at 02.00 PM and technical bid shall be opened on 26.08.2023 at 03.00 PM. The details are available in our website i.e. www.fmuniversity.nic.in

Name, specification and quantity of the items are given below:

Sl No	Description / Specification of Items	Quantity
01.	Platform/Stage Size: 16'X8' with 18" Height Made out of 40X40 square pipe of 3 sections upon 18mm water proof ply spread all across the stage. A vinyl/cotton carpet mate to be pasted	01 No
02.	Judge Chair(wooden) As per photo attached	03 Nos
03.	U/C Shape witness box Size: 2'6"X2'6"X3' As per drawing & picture attached	02 Nos
04.	Wooden Dais with three sections for three judges are to be made	01 No
05.	Dias Table (Size: 4'X30"X30")	03 No
06.	Court Office Table (Size:3'X2'X30")	02 Nos
07.	Legal councilors' Table with small desk on table(Size:4'X2' & 15"X12")	02 Nos
08.	Party Address System with speaker & cordless microphone	01 Set
09.	Wooden Podium with FM university Logo	01 No
10.	Plastic Chair	50 Nos
11.	Curtains for 6 Windows & 3 Doors with fittings	LS
12.	Desktop with monitor-HP/Dell/ -i3 12 generation, widows 11,SSD 512	01 No
13.	HP Printer 1108	01 No
14.	AC -(Carrier/Volats-1.5Ton)	04 Nos
15.	Wooden Table Size:5'X2'6"	01 No
16.	Office Chair	04 Nos
17.	Steel Almirah Size :6'6"X36"X20" with four shelves with locking arrangements	01 No

Terms and Condition of the tender

(i) Those who fulfil the following criteria are eligible to participate in the tender.

The bidder must have to submit the following documents.

- A. GST Registration Certificate.
 - B. EMD @ Rs. 10,000/- (Rupees Ten thousand) only in favour of "F.M. University, Development Fund-II" payable at Balasore.
 - C. Tender Fee @ Rs. 2,000/- (Rupees Two thousand) only in favour of "F.M. University, Development Fund-II" payable at Balasore.
 - D. Bidder to Submit Turnover Certificate for Last 3 Financial Year 2019-2020, 2020-2021, 2021-2022, signed by chartered accountant with minimum 50 lakhs turn over in one year.
 - E. It is also mandatory that the bidder should have experience of executing similar works of any Govt. organization. Similar nature of work with documentary proof to be submitted otherwise disqualified
 - F. It is mandatory that before participating for bidding process, the bidder has to verify about the nature of supply details on site with authority otherwise disqualified
 - G. It is mandatory that the quotationer are required to furnish colour photograph of the of all the items in a sequential way so as to evaluate the quality of the materials to be supplied.
 - H. Bidder should have local store near consignee location for Immediate supply, support as & when it is required
 - I. The bidder should be a MSME/UDYAM/Certificate for particular items has to submitted
- (ii) The last date of receipt of tender paper is on 26.08.2023 at 02.00 PM and technical bid shall be opened on 26.08.2023 at 03.00 PM.
- (iii) The sealed cover containing the tender document should be submitted by speed post / registered post (Indian Post) only addressing to the "The Registrar, Fakir Mohan University, Nuapadhi, Balasore, Pin-756089" within due date and time as stipulated in the tender call notice. No hand delivery of tender documents or late receipt of tender documents will be accepted.
- (iv) The sealed envelope must show the name of the bidder and his address and should be superscribed as "Tender paper for Construction of Moot Court" on the top of the envelope.
- (v) The quotationer shall quote the price of the different items inclusive of transportation installation and tax.
- (vi) University authority reserves the right to modify change or cancel the tender without assigning any reason thereof. The addendum / corrigendum /

extention of tender period, if any, will be hosted / posted in the University website.

Procedure for submission of Tender

Techno Commercial BID

The Bidders must submit their bids as required in two parts in separate sealed cover prominently superscribed as Part-I "Technical BID" and Part - II "Financial Bid" ans also indicating "Tender Call Notice No and Date"

1. Part-I "Technical Bid"

- (i) Name of the firm, details of postal address with contact number.
- (ii) All the papers, documents, EMD, Tender Fee and photographs as prescribed in the Terms and conditions **from Sl. No A To I**

2. Part-I "Financial Bid"

- (i) Financial Bid should contain only the price against the item. The rate and taxes should be quoted separately.
 - (ii) The quoted rate should be inclusive of bidder cost towards Insurance, packing and forwarding transportation installation and tax at P.G. Department of Law,F.M. University, Balasore.
 - (iii) No conditional price will be taken in to consideration and no escalation of price in the later stage is acceptable.
3. The Technical Bid and Financial Bid shall be covered in two separate envelopes and sealed as stated above and both the bids will be covered in a big envelope with writing on the top of the Envelope "Tender paper for Construction of Moot Court.
 4. If the purchase committee found any of the Bid (Technical or Financial) are not sealed properly the purchase committee reserves the right to cancel that quotations.
 5. The purchase committee shall open the technical Bid at first and evaluate the same. Thereafter at the second step financial bid of only the technically acceptable offer should be opened for further evaluation and selection of vender for supply.

22/5/2023
Registrar

Memo No _____/FMU Date _____

Memo No 8001/FMU Date 22.8.2023

Copy to the Advertising Manager, The Prameya (All Odisha Edition) for information and necessary action. He/ she is requested to publish the Tender Call Notice in your daily esteemed Odia (one issue) with the size confined to 06 C.M. x 08 C.M. in I&PR rate by 23.08.2023.


Registrar

Memo No: 8002

Date: 22.8.2023

Copy forwarded to PA to VC/ Comptroller of Finance, F.M. University, Balasore for information. Mr. A.K. Pradhan, Computer Programmer for information and necessary action.


Registrar

Registrar

Registrar