

ରଘାୟନ ବିଜ୍ଞାନ ବିଭାଗ

ଫାକିରମୋହନ ବିଶ୍ୱବିଦ୍ୟାଳୟ

ବ୍ୟାସ ବିହାର, ନୁଆପାଡ଼ି, ବାଲେଶ୍ୱର, ୭୫୬୦୮୯, ଓଡ଼ିଶା

Head of the Department



Department of Chemistry

FAKIR MOHAN UNIVERSITY, BALASORE

Vyasa Vihar, Nuapadhi, Balasore, 756089, Odisha

Ph : +91-6782-275853

E-mail : hodchemistry.fmu@gmail.com

Website: www.fmuniversity.nic.in

Letter No.: FMU/Dept./Chem./2024/51

Date: 20.02.2024

**Quotation Call Notice for Air Conditioner (AC)**

Sealed quotations are invited from interested Dealers, Suppliers and Manufacturers with valid GSTIN certificate, PAN card and authorised dealer certificate for supply of **Air Conditioner (AC)** to the PG Dept. of Chemistry, Fakir Mohan University, Balasore. The last date for submission of quotations by Regd. / Speed Post is **04.03.2024 by 03:00 PM**. For details, please visit the University web site [www.fmuniversity.nic.in](http://www.fmuniversity.nic.in).

(Head of the Department)

P.G. Dept. of Chemistry  
Fakir Mohan University  
Balasore-89, Odisha

Memo No. 52

Date: 20.02.2024

Copy forwarded to: P.A to V.C. for kind appraisal of the Vice-Chancellor/Chairman, PG Council/ P.A. to Registrar/ Comptroller of Finance/e-dispatch/Notice Board/ Notice Board, P.G. Dept. of Chemistry, F. M. University for information and necessary action.

(Head of the Department)

P.G. Dept. of Chemistry  
Fakir Mohan University  
Balasore-89, Odisha

## Quotation Call Notice for Air Conditioner (AC)

### GENERAL TERMS AND CONDITIONS

#### **1. Submission of Quotation/ bid in Two Bid System**

The Bid/ Quotation shall be submitted in two-bid system i.e. Technical Bid & Financial Bid. Technical and Financial bid of the quotation should be separately sealed in two envelopes and it must be clearly mentioned on the top of the envelopes as Cover-A (Technical Bid) and Cover-B (Financial Bid). Both the sealed envelopes (A & B) should then be put in one outer cover indicating thereon:

- i) Reference No. of Quotation (in Capital letter on the top of the envelope):
- ii) Quotation regarding (in Capital letter on the top of the envelope as **Air Conditioner (AC)**)
- iii) Due date for submission of Quotation:
- iv) Name and Address of the firm:

The technical bids are to be opened by the Purchase Committee for evaluation. In the second stage, the financial bids of only the technically acceptable offers will be opened for further evaluation, scrutiny and ranking for awarding the Work Order/ Supply Order.

#### **1.1. Technical Bid Should Contain the Following Documents:**

- a) The detailed specifications of the equipment along with make and model with respect to the specification specified by the University should be submitted as per the format enclosed in **Annexure I**.
- b) Copy of Valid GSTIN Registration Certificate.
- c) Copy of PAN.
- d) Copy of Income Tax Return for last 03 years.
- e) The authorisation certificate of OEM/ authorised Manufacturer/ Distributor/ Dealership Certificate for respective Equipment/Chemical/ Glassware/ or other consumable items.

#### **1.2. Financial Bid Should Contain the Following Documents:**

- a) Break up price as per format enclosed in **Annexure-II**.
- b) Total Price must include all admissible taxes including transportation charges, delivery and installation charges at the PG Dept. of Chemistry, F M University, Balasore– 756089, trial operation, comprehensive training and clearance charges. The University will make necessary payment in Indian currency only.
- c) No conditional price will be taken into consideration. No escalation of the price in later stage is acceptable.
- d) Warranty period details should be clearly mentioned

Head of the Dept.  
P.G. Dept. of Chemistry  
Fakir Mohan  
Balasore-89, Odisha

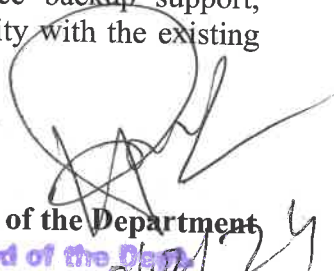
20/05/2019

## 2. Goods Eligibility:

ISI, CE, ISO, US FDA/ IEC 60601 or equivalent certificate

## 3. Other Terms and Conditions:

- i) The quotations completed in all respect should reach to **The Head of the Department, PG Department of Chemistry, Fakir Mohan University, Vyasa Vihar, Balasore-756089 through Speed/Regd. Post (Indian Postal Service) only on or before 04.03.2024 by 03:00 PM.** The quotations received after due date or incomplete in any respect shall summarily be rejected. The quotation(s) will be opened on **04.03.2024 at 4.00PM** in the Office Chamber of the Registrar, F.M. University, Vyasa Vihar, Nuapadhi, Balasore-756089.
- ii) The supplier must be either manufacturer of the equipment or the authorised agent/ dealer of the manufacturer.
- iii) The price should be quoted in the Indian currency only.
- iv) The successful bidders should supply the equipment within a period of 2 weeks from the issuing date of purchase order by the competent authority of Fakir Mohan University and shall be delivered to the Person concerned.
- v) **A warranty certificate for the period of minimum 01 year or as specified in the annexure from the date of installation should be provided. Thus the basic price of all instruments should be quoted along with the warranty period covered.**
- vi) The invoices should be submitted in triplicate in the name of **"The Head, Fakir Mohan University, VysaVihar, Balasore-756089, Odisha"** for pass and payment. The payments will be made only after successful installation/ Training/ Demonstration of instruments.
- vii) The University authority reserves the right to refuse payment in the event of unsuccessful installation and the non-submission of the installation certificates.
- viii) **The authority of the F.M. University, Balasore reserves the right to accept/ reject any part or all quotations; and also increase or decrease the number of individual items to be procured; or cancel the entire procurement process without assigning any reason thereof.**
- ix) The rates/ price should be quoted in Indian currency only and payment shall be made in Indian Currency. The price shall be inclusive of all taxes (Rate & Taxes should be mentioned separately), Transportation cost and Cost of Installation and Commissioning, trial operation, comprehensive training and clearance charges.
- x) The bid should remain valid for a period of 180 days from the date of opening. In case your offer has a different validity period that should be clearly mentioned in the quotation.
- xi) The quotationers are required to quote on: Equipment (Annexure I)
- xii) Dispute, if any, with regard to the tender/ quotation shall be settled within the jurisdiction of Balasore Court, Odisha only.
- xiii) Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The University's Purchase Committee, reserves the right to select any bid / equipment under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support, additional warranty, offer of additional / special features, Compatibility with the existing System, Training, etc.

  
**Head of the Department**  
**Head of the Dept.**  
**P.G.Dept. of Chemistry**  
**Fakir Mohan University**  
**Balasore-69,Odisha**

**Annexure I****(For Technical Bid)**

1. Name of the instrument: **Air Conditioner (AC)**

i. Make: Carrier/Samsung/LG


ii. Model:

iii) Matching specifications and deviations:

Parameters and Specifications Specified by the University	Matching Parameters specified by the Bidders	Remarks if any
1.5 ton., 5 Star		

**Annexure – II****(For Financial Bid)**

Sl. No	Name of the Equipment	Make/Model	Quantity	Price (in Rs.) per unit (Excluding Tax)	Tax per unit (in Rs.)	Total amount per unit (in Rs.)	Total Amount (in Rs.)	Warranty
1								
2								

  
Head of the Dept.  
P.G. Dept. of Chemistry  
Fakir Mohan University  
Balasore-89, Odisha