



Dr. H.K. Mahatab Library  
Fakir Mohan University

Vyasa Vihar, Nuapadhi, Balasore, Pin-756089  
Tele No(s):06782-295949(New Campus), 06782-241839 (Old Campus),  
email:hkmahatablibraryfmu@gmail.com

NoFMU-LIB-111-2023/ 129

Date 19/07/2023

**QUOTATION CALL NOTICE**

Sealed quotations are invited from reputed printing firm having valid PAN and GSTIN for supply, printing and installation of Bio sketch of eminent persons to be written in digital sticker and pasted on fiber glass display board as per following specifications, terms and conditions. The interested firm may quote price for the work. Quotation complete in all respect must reach the undersigned on or before 04-08-2023 (5.00 PM) by registered or speed post only. The quotation will be opened by the purchase committee on 05-08-2023 at 12.30 p.m.

**SPECIFICATION, TERMS AND CONDITIONS.**

Description of work:

The Bio – Sketch of Fakir Mohan Senapati, Manoj Das, Jayanta Mahapatra and Kabiprasad Mishra will be printed in Both English and Odia.(Contents will be provided along with work order)

Specification:

- a- Fiber glass display board  
Size: 4 feet x 3 feet, thickness: 5 mm
- b- ACP sheet to be fitted in the back of fiber glass to provide strength to fiber glass
- c- The contents printed on digital sticker are to be pasted on ACP sheet.
- d- Fiber glass will be fitted over ACP sheet with requisite numbers of stord.
- e- The display board will be hanged on the wall in appropriate place.

The following self-attested documents are to be submitted along with filled in quotations by the participating printing firms.

- a- Copy of valid GSTIN Registration Certificate in the name of the firm or proprietor.
- b- Copy of valid PAN
- c- Copy of last GST Acknowledgement receipt

**Terms and condition:**

- a- One envelope containing requisite documents should be super scribed as "Quotation for fiber glass display board" with reference to Quotation call notice no: \_\_\_\_\_ of F.M University.
- b- Address for all communications:  
The Director, Dr.H.K. Mahatab Library, Fakir Mohan University, Vyasa Vihar,


  
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- c- The quoted Rate should be inclusive of printing, transportation, installation and all taxes. No additional payment will be paid for the purpose
- d- The work should be completed within 7 days from the receipt of order.
- e- No part payment /advance will be made under any circumstances.
- f- The bill should be addressed to: "The Director, Dr. H.K. Mahatab Library" stating the specification and no of items.
- g- University will not be held responsible for any kind of loss due to carriage, wrong printing or scratch.
- h- Necessary deduction of applicable taxes will be done by this office.
- i- The quotation complete in all respect should reach the undersigned on or before 04-08-2023 (5.00 PM) by registered post or speed post only.
- j- The quotations incomplete in any respect or received after due date will be summarily rejected.
- k- The authority reserves the right to cancel any or all quotations without assigning any reason thereof.

Memo No: 130

Date: 17/03/2023

  
Director 19/7/2023

Copy to: P.S. to V.C/Chairman, P.G. Council/ Registrar/ C.O.F/ all notice Boards,  
F.M. University for information.

  
Director 19/7/2023

Memo No: 131

Date: 19/07/2023

Copy to the Officer in- Charge, University Website, F.M. University with a request to upload this advertisement in University Website.

  
Director 19/7/2023

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17/7/23