



FAKIR MOHAN UNIVERSITY

Vyasa Vihar, Nuapadhi, Balasore, Odisha, Pin- 756089

Details of the Tender Call Notice No. 959 , dated 09.01.2025

Sealed tenders are invited from the reputed Tent House owners/ Event Managers having valid GST Certificate and PAN number for arranging pandal, auditorium, light, sound arrangement etc. during celebration of International Festival of Art, Literature and Culture "UNURUM" w.e.f. 29th to 31st January, 2025 at New Campus of the University. The tenderers are required to **super-scribe** on the envelope "**Tender Call Notice for UNURUM-2024**". The last date for receipt of tender at the end of the undersigned is on or before **20.01.2025 at 3.00 P.M.** The tenders will be opened on the same day at **04:00 P.M.** The authority reserves right to cancel any/ all the quotation(s) without assigning any reasons thereof. For details, please visit the website: <https://fmuniversity.nic.in/tender.html>

The tenders are invited from reputed firms/ Event Managers under two bid system, (i) Technical Bid (ii) Financial Bid both sealed separately kept in a single cover, satisfying the following terms and conditions.

A. Submission of tender (Two Bid System)

The tenders shall be submitted in two-bid system i.e. Technical Bid & Financial Bid. The Technical Bid and Financial Bid shall be covered in two separate envelopes and shall be clearly mentioned on the top of the envelopes as Technical Bid and Financial Bid, respectively. Both the bids will be covered in a big envelope super scribes in capital letters on the top of that envelope "Tender Call Notice for UNURUM".

- i. Technical Bid (Cover-A) must contain:
 - a) PAN Card
 - b) GST Registration Certificate
 - c) GST last return acknowledgement receipt
 - d) Tender Fee (Non-refundable) in the shape of DD amounting to Rs.2,000/- (Rupees two thousand) only in favour of F.M. University Development Fund-II. payable at Balasore with three month validity.
 - e) If any of the document stated above from a to d are not furnished by the bidder in the technical bid then their tender shall summarily be rejected.
- ii. Financial Bid (Cover-B) must contain:
 - a) Break up price for the items noted below.

Sl. No.	Items	Description	Quantity/ Size	Price
1.	Cubicles/ Stall	Tarpulin Roofing, Cloth ceiling, Cloth partition, Side walling, Floor Mat Shelves (3 nos. each at backside)	13 nos. having size of 12'x20' each	

Sl. No.	Items	Description	Quantity/ Size	Price
2.	Stage (open Pandal)	Backdrop. Tarpulin Roofing. Cloth ceiling. Carpet on floor, 3 side open	27'x27'	
3.	Chair	Moulded Chair	500 Pcs.	
4.	Chair	VIP Sofa	20 Pcs.	
5.	Audience Sitting Area	Floor Mat, Barricade (Bamboo) separating the Guest corner, and ceiling of audience area with bamboo frame and plain cloth, Carpet from entrance to Pandal	120'x45'	
6.	Dressing Room near pandal (left side)	(Cloth Cover)	One Stall having size 12'x20'	
7.	Tea Pai		Two Pcs	
8.	Cloth covering near on tin sheets at Lang. & Litt. Dept.	Cover with Cloth		
9.	Blanket/ Bedsheet/ Pillow/ Mattress	Blanket/ Bedsheet/ Pillow/ Mattress	15sets	
10.	Flower Arrangement	Flower decoration: F.M. statue at main gate, Podium (pandal), Lang.& Litt. Building at door, Pandal (at buttom) Mala: (F.M. Statue at Main Gate & in front of P.G.C. Building Podium decoration on second day		
11.	Ceiling Fan for stall	Ceiling fan for stall with provision of 5 pin electrical socket of extension cord	13	
12.	Fan for Green room & Stage	Ceiling Fan Pedestal Fan for stage	02 02	
13.	Light	PAICO for stage	↓2	
14.	Light for 13 nos. of stall and Green room	LED Bulb	13	
15.	Light for Audience Area	Halogen (100W)	10	

Sl. No.	Items	Description	Quantity/ Size	Price
16.	LED Light for focusing near Garden	Colour light	20 pcs.	
17.	LED Chain decoration	Decoration at Main Gate, Admn. Block, P.G.C. Building, Road divider (from Main Gate to Lang. & Litt. Building)	1 lot	
18.	Hanging light	Light for Garden at PGC Building	20 Pcs	
19.	Fountain		01	
20.	Generator (Silent)	GENSET 5 KVA including fuel, transportation and man power	01	
21.	Sound system for pandal	Podium Microphone Wire: 2 Cordless: 2	04	

A. Pandal and Auditorium

1. The pandal shall be of size approx. of 27' (L) x 27' (W) to be framed with bamboo without any support at the middle of the stage. The three side of the stage to be opened. The rooftop of the stage to be covered by tarpaulin and ceiling with new cloth. Border of the rooftop of the pandal to be covered with JHALARI. The floor of the stage to be covered with carpet and joint portion of the carpet to be pasted.
2. The size of the auditorium shall be approx. of 120' (L) x 45' (W) and the structure to be framed with bamboo. There should be provision of vacant space (No man's land) from front edge of the pandal to the auditorium. The rooftop of the no man's land and auditorium to be covered by cloth. The floor of the no man's land and VIP area shall be covered with floor mat.
3. The VIP area shall be separating with bamboo barricade.
4. VIP Sofa: 20 Pcs.
5. Plastic Moulded Chair – 500 Pcs.

B. Cubicles/ Stall: (13 nos.)

1. The size of the Cubicle/ Stall is 12'x20'. Three side and ceiling of the cubicle shall be covered with cloth with provision for entry into each cubicle. The floor of each cubicle should be covered with mat.

C. Dressing Room: (01 No.)

The size of the Dressing room is 12'x20'. The Room should be covered with cloth and there should be a provision of entry into the room.

D. Terms and conditions:

1. The interested parties must visit the spot and submit tender with price for each category as stated in above table or else their tender shall not be considered for comparison. Thus it is mandatory on the part of the tenderer to consult with Dr. Debashis Patra, Professor to have a detailed knowledge about the area in which the programme is to be made.

2. The executing agency should take utmost care of safety and security of your personnel while executing the works. The University shall not be responsible for any unwanted incidents during execution of works.
3. The entire works to be executed with immediate effect after receipt of the order.
4. Pandal and auditorium be completed and handover by 28.01.2025 at 5:00 PM positively.
5. The entire works shall be executed in presence of the Dr. Debashis Patra, Convenor, UNURUM.
6. No advance payment shall be made to the selected firm prior to completion of work.
7. The total expenditure (as per actual) shall be paid after successful completion of the works and subsequent certification by Dr. Debashis Patra, Convenor, UNURUM.


Registrar