

FORM O. G. F. R. - 3
(See Rule - 67.)

Form of Application for leave

1. Name of applicant.
2. Leave rules applicable.
3. Post held
4. Department/Office.
5. Pay
6. House-rent allowance, conveyance allowance or other compensatory allowance drawn in the present post.
7. Nature and period of leave applied for and the date from which leave is required.
8. Grounds for leave
9. Date of return from the last leave and period of that leave.

Place _____

Date _____

Signature of the
applicant