



OFFICE OF THE CONTROLLER OF EXAMINATIONS

FAKIR MOHAN UNIVERSITY

Vyasa Vihar, Balasore -756019, Odisha, India

Telephone -06782-275856(O)

E-mail: coefmuniversity@gmail.com Website: www.fmuniversity.nic.in

Letter No.: Exam-II-C -1/2021/ 2295 /FMU

Date 29.06.2021

From

The Controller of Examinations

Fakir Mohan University, Balasore-756019.

To

The Principal,

Unipower, Bhadrak

Sub: Filling up forms of 4th Sem. MFC and PMIR (Reg.& Back) Examinations-2021

Sir / Madam,

You are requested to forward the application forms, prescribed fees and other connected documents in support of the students of your College / Institution for their admission into the aforesaid examinations as per instructions and guidelines furnished below.

The commencement of Examination is tentatively scheduled to be held from 06.8.2021.

A. FEES TO BE COLLECTED: -

1.	Examination Fees	-Rs.500	
2.	Centre Charge	-Rs.250-	
3.	Enrolment Fees	-Rs.50/-	
4.	Fee for marks	-Rs.50/-	
5.	Supervision Fees	-Rs.50/-	
6.	Coding Fees	-Rs.25/-	
7.	Computer Fees	-Rs.50/-	
8.	Admit Card	-Rs.10/-	
9.	Practical Fees	-Rs. 100/-	
9.	Provisional Certificate	-Rs. 100/-	(For Regular Students only)
10.	Original Degree Certificate Fees	-Rs. 500/-	(For Regular Students only)
11.	Migration Certificate Fees	-Rs. 100/-	(For Regular Students only)

N.B



The centre charges and practical fees which are to be collected from the students are to be retained by the Principal / Centre Superintendent of the college to meet the centre expenses and conduct of practical examinations. The College must submit the utilization certificate as per the proforma provided with respect to expenditures made within one month from the completion of the Exam and refund the unspent balance if any to the university.

The fees so collected may please be credited through online collection module of F. M. University in UCO Bank Link <https://smartpay.ucoonline.in> or through Bank Draft drawn in favor of Fakir Mohan University Examination Fund payable at UCO Bank, NUAPADHI Branch (For UCO Bank) and payable at Balasore (for other Nationalized Bank).

S. Pandey

J. M. J.
29/6/21

LAST DATE FOR SUBMISSION OF FORMS: -

- a. Without late fine :- 09.07.2021
- b. With late fine of Rs.150/- :-13.07.2021
- c. With late fine of Rs.250/- :-14.07.2021
- d. With late fine of Rs.750/- :- Up to clear 21 days prior to commence of the Examinations

Date of submission of forms at the University 15. 07.2021

It may be mentioned that in view of the Covid-19 pandemic situation the Examination will be held through on-line mode unless the situation will be normal. So, you are requested to keep the WhatsApp number/ mail address of each student and their option to attend the Examination at their place of living and send answers with their own Mobile set/P.C. or at the College. (For the students without having Android Mobile Set/ Internet connectivity).

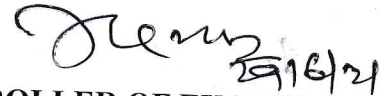
B. DOCUMENTS TO BE SUBMITTED BY THE COLLEGE

It is most important that the college in addition with other connected documents required for all University Examinations must submit the following.

1. Application forms along with Admit Card/Mark Sheets of Previous Examinations.
2. Forwarding Letter
3. Accounts Statements
4. Alphabetical list of students containing Name, Roll No., Regd. No., Subject to appear (in triplicate).
5. University Challan (Consolidated) / Bank Draft (consolidated) in respect of fees deposited
6. Subject statement, Students strength with requirement of question papers.
7. Affiliation order.
8. Registration receipt (Photo Copy).
9. Internal Marks of said Examination.
10. Application forms for Regular/ 1st Back/2nd Back etc. be submitted separately.

You are therefore, requested to circulate it among the students and depute your staff in - charge of Examination for seeking clarification, if any, and to collect necessary forms from the University general store on any working days.

Yours faithfully

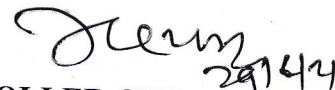


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Memo No. 2296 /FMU

Dt. 29.06.2021

Copy forwarded to PA to Vice-Chancellor / Registrar / Comptroller of Finance / All Sections / Notice Board / Guard File for information and necessary action.



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Dt. 29.06.2021

The Officer-in Charge, University Website is requested to upload the same in the University Website



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