

PROSPECTUS
&
Information Bulletin
2017-18
(Non-Collegiate Mode Programmes)



NON-COLLEGIATE PROGRAMME CELL
FAKIR MOHAN UNIVERSITY

Accredited with 'B+' Grade by NAAC

Vyasa Vihar, Old Campus, Balasore, 756 019, Odisha (India)

(Established by Odisha Universities Act, 1989)

Website: www.fmuniversity.nic.in, Phone: 06782-241840

NON-COLLEGIATE PROGRAMMES CELL

FAKIR MOHAN UNIVERSITY

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CONTENTS

1. About Fakir Mohan University
2. About Non-Collegiate mode programmes under Fakir Mohan University
3. Academic Programmes Offered
4. Details of the Courses Offered
 - Bachelor of Arts (BA with Pass/Hons)
 - Master of Arts (Odia, English, Sanskrit, History, Economics, Pol. Science and Education)
 - Bachelor of Commerce (B.Com)
 - Master of Commerce (M.Com)
 - Bachelor in Library & Information Science (BLIS)
 - Master in Library & Information Science (MLIS)
5. Fee Structure
 - Course Fee Payment Structures
 - Other Fees
6. How to Apply and Submit Admission Forms
7. General Information
8. Programme Delivery
9. Examination and Assessment System
10. Equivalent/Parity with Regular Students
11. Enquiries and Grievances
12. Other Rules and Regulations

ABOUT FAKIR MOHAN UNIVERSITY

Fakir Mohan University is a university situated in Balasore, Odisha, India. It was carved out of the Utkal University in 1999 and acts as an affiliating university. The university has 68 colleges and 150,000 students at the graduate and postgraduate levels. It is recognised by the UGC under section 2(f) as well as under section 12(B) of the UGC Act and been accredited by the Association of Indian Universities (AIU) and bears the distinction of being a member of Common Wealth Universities for its commitment towards interdisciplinary education. Fakir Mohan University has 2 campuses. Old campus located in Januganj, besides NH close to Remuna Golei in Balasore and the new campus at Nuapadhi towards Remuna-Mitrapur, and the campus is popularly known as Vyasa Vihar befitting to the name of Vyasa Kabi Fakir Mohan Senapati. The University has computer labs, centralised computer centre, Central Library with internet connection, Guest House, conference hall etc. Welfare facilities include bank, canteen, sports complex, boys' hostel, girls' hostel, staff quarters, guest houses and health centre.



VISION OF THE UNIVERSITY

The University is committed to develop itself as a value and need based quality education provider in the state of Odisha in general and Balasore and Bhadrak districts in particular through its post-graduate departments, affiliated colleges as well as through the distance education mode executed by its DDCE. It has the ultimate objective of producing qualified and competent manpower responsive to the changing needs of the society at the national and international levels. In its quest for being an outstanding centre for learning and development of human resource, it cherishes a clear vision and mission. Vision of the University is to excel in five ethoses:

- The culture of Excellence
- The Culture of Innovation
- The Culture of Quality
- The Culture of Flexibility and Dynamism
- The Culture of Sustainability

MISSION OF THE UNIVERSITY

It has following missions through which it seeks to stimulate and promote professional competency among the students and faculty:

- To provide opportunities to students and faculty to acquire higher qualification and experience.
- To provide continuous learning opportunities for students, faculty, staff and working professionals.
- To provide wide scope for research, design and development.
- To provide consultancy relevant to areas of specialization and expertise.
- To provide scope for practicing innovative teaching and learning methods.

NON-COLLEGIATE PROGRAMME CELL

The Non-Collegiate programme Cell under the Fakir Mohan University has been established with the mission to reach out to more and more people and help them in their endeavor to study further, by taking education to the doorsteps of the people without compromising the quality of education. During this session, it is imparting various programmes like; MA (Odia/English/Sanskrit/Pol.Sc./History/Economics/Education), BA (Pass & Hons.), M.Com, B.Com (Hons.), BLIS & MLIS.

VISION

- To cope up with the increasing demand for higher education and to enable the students of the weaker sections of the society and of rural background for higher education who are unable to pay fee charged by private institutes.
- To provide quality education at reasonable fee structure.
- To provide meaningful opportunity for employment of young people by enhancing their knowledge base.
- To cater to the needs of the unprivileged section of the society particularly the physically and mentally retarded population of the state.
- To serve as catalyst and development of an open learning system and contribute to create the best academic environment for unemployed youths of the country.

ACADEMIC PROGRAMMES OFFERED

S N o	Programmes offered	Eligibility	Duration (Years)		Program me Fee (Rs)	Admissi on Criteria	Medium of Counseling
			Minimum	Maximum			
1	BA (Pass or Hons. in Odia/Eng/Sanskrit/Hindi/Pol.Sc./History/Economics /Education/Sociology)	Higher Secondary (10+2) or any other equivalent examination/ 3 years Diploma from Odisha State Technical Education Council.	3 Years (Annual)	6 Years	15,000/- (12,000/- for Pass)	Direct (First-cum-first basis)	Odia/English /Sanskrit/ Hindi
2	M.A (Odia)	Graduate with Odia as a Subject	2 Years (4 Sems)	4 Years	14,000/-	Direct (First-cum-first basis)	Odia
3	M.A (English)	Any graduate or its equivalent from a recognized					English
4	M.A (History)						English

5	M.A (Pol.Sc.)	University.					English
6	M.A (Eco)	Graduate with Economics/ Mathematics / Statistics as a subject					English
7	M.A (Sanskrit)	Graduate with Sanskrit as a subject of study or its equivalent					English or Sanskrit (Devanagiri Script)
8	M.A (Edn)	Graduate with Education/ B.Ed from recognized University.					English
9	B.Com (Hons.)	Higher Secondary (10+2) with Commerce or Mathematics or any other equivalent examination/ 3 years Diploma from Odisha State Technical Education Council.	3 Years (Annual)	6 Years	15,000/-	Direct (First-cum-first basis)	English
10	M.Com	B.Com/BBA/ MBA/Chartered Accountants/ Company Secretaries / Cost Accountants	2 Years (4 Sems)	4 Years	16,000/-	Direct (First-cum-first basis)	English
11	BLIS	Any Graduate or its equivalent.	1 Year (Annual)	4 Years	10,000/-	Direct (First-cum-first basis)	English
12	MLIS	BLIS or its equivalent from any recognized University.	1 Year (2 Sems)	4 Years	15,000/-	Direct (First-cum-first basis)	English

Note: Full details of the above mentioned programmes regarding eligibility and programme administration are given in their respective statutes.

DETAILS OF THE PROGRAMMES OFFERED

4.1 BACHELOR OF ARTS (BA with Pass & Hons.)

Eligibility

- (i) A candidate must have passed Higher Secondary examination in 10+2 pattern of education or any other equivalent examination
- (ii) Students who have passed three years Diploma from Odisha State Technical Education Council are also eligible to take admission in B.A.

Foundation Courses: Foundation courses are compulsory for all students who want to obtain Bachelor's Degree. The list of FCs is given below:

- a) IS & C
- b) Environmental Studies (EVS)

B.A. (GENERAL)

First Year	Marks	Second Year	Marks	Third Year	Marks
English I	100	English – II	100	IS&C	100
MIL-I	100	MIL – II	100	EVS	100(75+25)
Pass(A) I	100	Pass(A) III	100	Elective(B)I	100
Pass(A) II	100	Pass(A) IV	100	Elective(B)II	100
Elective(A)I	100	Elective(A) II	100		
TOTAL	500	TOTAL	500	TOTAL	400

A pass student shall be offered compulsory subjects carrying 600 marks, one pass subject carrying 400 marks and two elective subjects carrying 200 marks each.

B.A. (HONOURS)

First Year	Marks	Second Year	Marks	Third Year	Marks
English I	100	English II	100	IS&C	100
MIL-I	100	MIL-II	100	EVS	100(75+25)
Elective(A)I	100	Hons P - III	100	HONS P-VII	100
Elective(A)II	100	Hons P - IV	100	HONS P-VIII*	100
Hons P-I	100	Hons P-V	100	ELECTIVE (B) I	100
Hons P-II	100	Hons P-VI	100	ELECTIVE (B)-II	100
TOTAL	600	TOTAL	600	TOTAL	600

A Hons. student shall be offered compulsory subjects carrying 600 Marks, one Hons. subject carrying 800 marks and two elective subjects carrying 200 marks each. Elective subjects are without practical components. For subjects having practical components, following distribution of marks shall be made:

	First Year	Marks	Second Year	Marks	Third Year	Marks
Pass	P-I	75	P-IV	75		
	P-II	75	P-V	75		
	P-III(PR)	50	PV-I(PR)	50		
Hons	P-I	75	P-IV	75	P-X	75
	P-II	75	P-V	75	P-IX	75
	P-III(PR)	50	P-VI	75	P-XII(PR)	50
			P-VII	75		
			P-VIII(PR)	50		
		P-IX(PR)	50			

Elective/Hons Courses:

The elective courses are basically discipline-based courses under the category of elective courses. The University offers ECs in the following Disciplines/Subjects:

(a)English (b) Odia (c) Hindi (d) Pol. Sc (e) History (f) Economics (g) Sociology (h) Education (i) Sanskrit

Course Fee:

The Course Fees for B.A. (Pass.) is Rs. 12,000 (@4,000/-Per year).

B.A. (Hons.) is Rs. 15,000 (@5,000/-Per year).

4.2 MASTER OF ARTS (MA)

(Odia/English/Sanskrit/History/Economics/Pol Science/Education)

Objectives

The Non-Collegiate programme Cell offers M.A. programmes in Odia, English, Sanskrit, History, Economics, Political Science, and Education. These programmes would be of great use for the teachers working in schools, personnel working in various institutions associated with various related subjects, working people in different organizations and all graduates who are desirous of acquiring a Master Degree in Arts.

Programme Structure: MA (Odia)

Semester	Paper Code	Paper Title	Internal/Assignment	University Exam.	Total Mark
First Sem.	Pap-I	Loka Saahitya	10	40	50
	Pap-II	Pranta Odia O Purana Saahitya	10	40	50
	Pap-III	Madhya Kaaleena Kabya	10	40	50
	Pap-IV	Prachina O Madhya Kaaleena Kabita	10	40	50
	Pap-V	Prachina Gadya Saahitya	10	40	50
	Pap-VI	Saahitya Tatwa	10	40	50
Total:					300
Second Sem.	Pap-VII	Bhasa Tatwa	10	40	50
	Pap-VIII	Adhunika Kaabya	10	40	50
	Pap-IX	Adhunika Kabita	10	40	50
	Pap-X	Adhunika Galpa Saahitya	10	40	50
	Pap-XI	Adhunika Upanyasa Saahitya	10	40	50
	Pap-XII	Prabandha O Ramya Rachana	10	40	50
Total:					300
Second Sem.	Pap-XIII	Odia Rangamancha O Naatyatatwa	10	40	50
	Pap-XIV	Nataka O Natyakaar	10	40	50
	Pap-XV	Prachina Odia Saahitya Itihas	10	40	50
	Pap-XVI	Adhunika Odia Saahitya Itihas	10	40	50
	Pap-XVII	Bhasa Bigyan	10	40	50

	Pap-XVIII	Odia Bhasha O Saahitya	10	40	50
Total:					300
Fourth Sem.	Pap-XIX	Bhramana O Charita Saahitya	10	40	50
	Pap-XX	Gabeshana Bidhi O Sampadana Kala	10	40	50
	Pap-XXI	Special Paper (Gr- A/Gr- B/ Gr-C)	10	40	50
	Pap-XXII	Special Paper (Gr- A/Gr- B/ Gr-C)	10	40	50
	Pap-XXIII	Dissertation	---	---	50
	Pap-XXIV	Viva-Voce	---	---	50

Course Fee:

The course fee for M.A. Odia is Rs. 14,000 (Rs. 7,000 per year)

Programme Structure: MA (English)

Semester	Paper Code	Paper Title	Internal/ Assignment	University Exam.	Total Mark
First Sem.	Pap-1	Elements of Style and Literary Forms	10	40	50
	Pap-2	Literary Critical Essays (Classical/Romantic)	10	40	50
	Pap-3	Literary Critical Essays (Modern I)	10	40	50
	Pap-4	Literary Critical Essays (Modern II)	10	40	50
	Pap-5	Literary Theories	10	40	50
	Pap-6	Renaissance Drama	10	40	50
Total:					300
Second Sem.	Pap-7	17 th Century Poetry	10	40	50
	Pap-8	Restoration and Augustan Literature	10	40	50
	Pap-9	Romantics (Senior)	10	40	50
	Pap-10	Romantics (Younger)	10	40	50
	Pap-11	Victorian Literature	10	40	50
	Pap-12	End of 19 th and Beginning of 20 th Century	10	40	50
Total:					300
Third Sem.	Pap-13	Essay/Biography (19 th and 20 th Century)	10	40	50
	Pap-14	20 th Century Poetry	10	40	50
	Pap-15	20 th Century Drama	10	40	50
	Pap-16	Continental Literature	10	40	50
	Pap-17	Indian/Indo-Anglican Writing	10	40	50
	Pap-18	Communicative English (Choice-based)	10	40	50
Total:					300
Fourth Sem. (Students will choose any one group)	GROUP-1 American Literature (AL)				
	Pap-19	Poetry	10	40	50
	Pap-20	Fiction	10	40	50
	Pap-21	Drama	10	40	50
	Pap-22	Prose and Autobiography	10	40	50
	Pap-23	Dissertation	---	---	50
	Pap-24	Presentation of Dissertation and Grand Viva-Voce	---	---	50
Total:					300
OR					

Fourth Sem.	GROUP-2 Indian Writing in English (IWE)				
	Pap-19	Poetry	10	40	50
	Pap-20	Fiction	10	40	50
	Pap-21	Drama	10	40	50
	Pap-22	Prose	10	40	50
	Pap-23	Dissertation	---	---	50
	Pap-24	Presentation of Dissertation and Grand Viva-Voce	---	---	50
Total:					300
OR					
Fourth Sem.	GROUP-3 English Language Teaching and Studies (ELTS)				
	Pap-19	Phonetics and Spoken English	10	40	50
	Pap-20	Linguistics and Structure of Modern English and Stylistics	10	40	50
	Pap-21	English Language Teaching I	10	40	50
	Pap-22	English Language Teaching II	10	40	50
	Pap-23	Dissertation	---	---	50
	Pap-24	Presentation of Dissertation and Grand Viva-Voce	---	---	50
Total:					300
Grand Total Marks :				1200	

Course Fee:The course fee for M.A. English is Rs. 14,000 (Rs. 7,000 per year)

Programme Structure: MA (Economics)

Semester	Paper Code	Paper Title	Internal/Assignment	University Exam.	Total Mark
First	SCO-101	Computer Application	10	40	50
	SCO-102	Global Political Economy	10	40	50
	SCO-103	Indian Economy	10	40	50
	SCO-104	Society in Modern India	10	40	50
	SCO-105	Govt. and Politics in India	10	40	50
	SCO-106	Computer Application for Social science(Practical)	---	---	50
				Total	300
Second	SEC-201	Micro Economic Theory	10	40	50
	SEC-202	History of Economic Thought	10	40	50
	SEC-203	Public Economics	10	40	50
	SEC-204	Development Economics	10	40	50
	SEC-205	Statistics and Quantitative Methods	10	40	50
	SEC-206	Economics of Social Sector	10	40	50
				Total	300
Third	SEC-301	Macro Economics	10	40	50
	SEC-302	International Trade	10	40	50
	SEC-303	Financial Institutions and Markets	10	40	50
	SEC-304	Economics of Health	10	40	50
	SEC-305	Mathematical Economics	10	40	50

	SEC-306	Agricultural Economics/Industrial Economics	10	40	50
				Total	300
Fourth	SEC-401	Research Methodology	10	40	50
	SEC-402	Growth Economics/ Labour Economics	10	40	50
	SEC-403	Environmental Economics	10	40	50
	SEC-404	Econometrics	10	40	50
	SEC-405	Dissertation	---	---	50
	SEC-406	Presentation and Viva	---	---	50
				Total	300
	Grand Total		1200		

Course Fee:

The course fee for M.A. Economics is Rs. 14,000 (Rs. 7,000 per year)

Programme Structure: MA (Pol. Sc)

POLITICAL SCIENCE					
Semester	Paper Code	Paper Title	Internal/Assignment	University Exam.	Total Mark
First Semester	MPS-101	Computer Application	10	40	50
	MPS-102	Global Political Economy	10	40	50
	MPS-103	Indian Economy	10	40	50
	MPS-104	Society in Modern Indian	10	40	50
	MPS-105	Indian Government and Politics	10	40	50
	MPS-106	Computer Application for Social Science (Practical)	---	---	50
	Total				
Second Semester	MPS-201	Political Theory	10	40	50
	MPS-202	Political Sociology	10	40	50
	MPS-203	Public Administration with Special Reference to India	10	40	50
	MPS-204	Theory of International Relations	10	40	50
	MPS-205	Comparative Politics	10	40	50
	MPS-206	Issues in Human Rights	10	40	50
	Total				
Third Semester	MPS-301	India's Foreign Policy	10	40	50
	MPS-302	Western Political Thought	10	40	50
	MPS-303	Government and Politics in Odisha	10	40	50
	MPS-304	Indian Political Tradition	10	40	50
	MPS-305	Development Administration in India	10	40	50
	MPS-306	Choice Based Paper a)Contemporary Issues in World Politics b)Gender & Politics	10	40	50
	Total				
Fourth Semester	MPS-401	Research Methodology	10	40	50
	MPS-402	Foreign Policy of Major Powers/India and the World	10	40	50
	MPS-403	Advanced Political Theory	10	40	50
	MPS-404	Social and Political Movements in India	10	40	50
	MPS-405	Dissertation	---	---	50
	MPS-406	Presentation and Viva-Voce	---	---	50
	Total				
	Grand Total				1200

Course Fee:

The course fee for M.A. Pol. Sc. is Rs. 14,000 (Rs. 7,000 per year)

Programme Structure: MA (History)

Semester	Paper Code	Paper Title	Internal/ Assignment	University Exam.	Total Mark
1st Year					
First	MHI-101	Historiography-I	10	40	50
	MHI-102	Ancient India-I	10	40	50
	MHI-103	Medieval India	10	40	50
	MHI-104	Modern World-I	10	40	50
	MHI-105	Modern India-I	10	40	50
	MHI-106	History of Odisha-I	10	40	50
					300
Second	MHI-201	Historiography-II	10	40	50
	MHI-202	Ancient India-II	10	40	50
	MHI-203	Mughal History of Odisha	10	40	50
	MHI-204	Modern World-II	10	40	50
	MHI-205	Modern Indian History	10	40	50
	MHI-206	History of Odisha-II	10	40	50
					300
2nd Year					
Third	MHI-301	Freedom Movement in India	10	40	50
	MHI-302	Cultural History of Odisha	10	40	50
	MHI-303	International Relation (1919-1945)	10	40	50
	MHI-304	International Relation (1945-1980)	10	40	50
	MHI-305	History of Far East	10	40	50
	MHI-306	Indian Society and Culture	10	40	50
					300
Fourth	MHI-401	Ancient World Civilisation	10	40	50
	MHI-402	England History	10	40	50
	MHI-403	Twentieth Century World	10	40	50
	MHI-404	Research Methodology	10	40	50
	MHI-405	Dissertation	---	---	50
	MHI-406	Viva-Voce	---	---	50
					300
Grand Total					1200

Course Fee:

The course fee for M.A. History. is Rs. 14,000 (Rs. 7,000 per year)

Programme Structure: MA (Education)

EDUCATION					
Semester	Paper Code	Paper Title	Internal/ Assignment	University Exam.	Total Mark
First	MED-101	Philosophical foundations of education.	10	40	50
	MED-102	Sociological foundations of education.	10	40	50
	MED-103	Methodology of Educational Research.	10	40	50
	MED-104	Statistics in Education.	10	40	50
	MED-105	Pedagogy of School Subjects (Any One)- English/ Odia/ Soc. Sc./Mathematics/ Science.	10	40	50
	MED-106	Practicum: - School Internship	---	---	50
Second	MED-201	Advance Educational Psychology.	10	40	50
	MED-202	Comparative Education: National and International perspective.	10	40	50
	MED-203	Educational Technology	10	40	50
	MED-204	Life – Long Education.	10	40	50
	MED-205	Special Paper : (Any One) a. Open and distance learning system. b. Special Education c. Population & Environmental Education.	10	40	50
	MED-206	Practicum: - Seminar	---	---	50
Third	MED-301	Measurement and Evaluation in Education.	10	40	50
	MED-302	ICT in Education.	10	40	50
	MED-303	History of Indian Education.	10	40	50
	MED-304	Contemporary Issues and concerns in education.	10	40	50
	MED-305	Special Paper: (Any One) a. Teacher Education in India: Growth & Development. b. Economics of Education. c. Educational Vocational Guidance and Counseling.	10	40	50
	MED-306	Preparation and Presentation of Research Proposal & Tool	---	---	50
Fourth	MED-401	Education & Development.	10	40	50
	MED-402	Curriculum Planning and Development; and Transaction.	10	40	50
	MED-403	Education for values and Human Rights Education.	10	40	50
	MED-404	Inclusive Education.	10	40	50
	MED-405	Educational Planning, Management and Finance.	10	40	50

	MED-406	Dissertation: - Collection of Data, Analysis, Report writing and Presentation.	---	---	50
					300
Grand Total					1200

Course Fee:

The course fee for M.A. Education. is Rs. 14,000 (Rs. 7,000 per year)

Programme Structure: MA (Sanskrit)

Semester	Paper Code	Paper Title	Internal/Assignment	University Exam.	Total Mark
1st Year					
First	P – I	Vedic Language and Literature	10	40	50
	P – II	Siddhanta Kaumudi (Grammar)	10	40	50
	P – III	Systems of Indian Philosophy	10	40	50
	P – IV	Sanskrit Prose & Poetry-I	10	40	50
	P – V	Sanskrit Prose & Poetry-II	10	40	50
	P – VI	Poetics-I	10	40	50
					300
Second	P – VII	Ancillary Vedic Literature	10	40	50
	P – VIII	Dramaturgy & Figures of Speeches	10	40	50
	P – IX	Philology and Introduction to Grammar	10	40	50
	P – X	Sanskrit Drama-I	10	40	50
	P – XI	Sanskrit Drama-II	10	40	50
	P – XII	Poetics-II	10	40	50
					300
2nd Year					
Third	P – XIII	History of Vedic and Epic Literature	10	40	50
	P – XIV	History of Classical Sanskrit Literature	10	40	50
	P – XV	Ethics in Sanskrit Literature	10	40	50
	P – XVI	Technical Literature	10	40	50
	P – XVII	Sanskrit Mahakavya & Giti Kavya	10	40	50
	P – XVIII	Sanskrit Dramaturgy & Drama	10	40	50
					300
Fourth	P – XIX	Prose, Poetry & Modern Sanskrit	10	40	50
	P – XX	Prosody & Poetics	10	40	50
	P – XXI	Different Schools of Kavya Shastra	10	40	50
	P – XXII	Ancient Indian History, Culture and Epigraphy	10	40	50
	P – XXIII	Scientific Literature in Sanskrit & Eminent Sanskrit Poets of Odisha	10	40	50
	P – XXIV	Project/Dissertation Work	---	---	50
					300
Grand Total					1200

Course Fee:

The course fee for M.A. Sanskrit is Rs. 14,000 (Rs. 7,000 per year)

4.3 BACHELOR OF COMMERCE (B. Com Hons.)

Programme Structure:

First Year	Second Year	Final Year
C.1.1 Communicative English 100	C.2.1 Indian Society and Culture 100	C.3.1 Environment Studies 100
C.1.2 Business Economic 100	Pass2.1 Business Statics 100	Pass3.1 Mgt. Accounting 100
Pass 1.1 Financial Accounting 100	Pass2.2 Business Environment 100	Pass3.2 Principle of Bus Mgmt. 100
Pass 1.2 Business Regulatory Frame Work 100	Pass2.3 Cost Accounting 100	HA/HM/HF/HMT/HBI.3.3 100
Pass 1.3 Fundamentals of Entrepreneurship 100	HA/HM/HF/HMT/HBI.2.4 100	HA/HM/HF/HMT/HBI.3.4 100
Pass 1.4 Business Mathematics 100	HA/HM/HF/HMT/HBI.2.5 100	HA/AHM/FM/HMT/HBI.3.5 100
Total Marks 500	Total Marks 500	Total Marks 400

B.Com (Hons) student shall offer 4 (four) compulsory subject of 400 marks (1st year 2 (two) 2nd year-1 (one) and in addition 4 (four) pass papers in 1st year only. He/she shall also offer 10 (ten)

Honours paper in second and final year (5 papers each in second and final year). Out of ten papers five papers remain same for all honours stream (3 in second year and 2 in final year). Further a student shall choose five honours papers (2 in second year and 3 in final year from any one of the following honours streams.

I. Accounting	II. Management	III. Finance	IV. Marketing	V. Banking & Insurance
H.A 2.4 Corporate Accounting	HM 2.4 Marketing Management	HF 2.4 Money & Financial System	HMT 2.4 Principles of Marketing	HBI 2.4 Indian Banking System
HA 2.5 Income Tax	HM 2.5 Financial Management	HF 2.5 Financial Management	HMT 2.5 International Marketing	HBI 2.5 Fundamentals of Insurance
HA 3.3 Financial Statement Analysis & Reporting	HM 3.3 Human Resource Management	HF 3.3 Financial Statement Analysis & Reporting	HMT 3.3 Advertising & Sales Promotion	HBI 3.3 Merchant Banking & Financial Services
HA 3.4 Indirect Taxes	HM 3.4 Bank Management	HF 3.4 Financial Market Operations	HMT 3.4 Agriculture & Rural Marketing	HBI 3.4 Insurance Management
HA3.5 Auditing	HM 3.5 Production Management	HF 3.5 Security Analysis & Portfolio Management	HMT 3.5 Distribution & Retailing	HBI 3.5 Bank Management

Course Fee:

The Course Fees for B. Com. (Hons.) is Rs. 15,000 (@5,000/-Per year).

4.4 MASTER OF COMMERCE (M. Com.)

Objectives:

The main objective of this programme is to equip the students with necessary conceptual, entrepreneurial and analytical skills required for handling the Business operation, particularly in International Business. The salient features of this programme are to focus on operational areas of Business activities.

Programme Structure:

	Paper Code	Paper Title	Internal /Assignment	University Exam	Total
1 st Semester	MC : 1.1	Management Concepts & Practices	10	40	50
	MC : 1.2	Statistics for Management	10	40	50
	MC : 1.3	Financial Management	10	40	50
	MC : 1.4	Accounting for Decision Making	10	40	50
	MC : 1.5	Managerial Economics	10	40	50
	MC : 1.6	Corporate Financial Accounting	10	40	50
	TOTAL				
	Paper Code	Paper Title	Internal /Assignment	University Exam	Total
2 nd Semester	MC : 2.1	Business Environment	10	40	50
	MC : 2.2	Organizational Behavior	10	40	50
	MC : 2.3	Marketing Management	10	40	50
	MC : 2.4	Insurance Management	10	40	50
	MC : 2.5	Social Survey & Research	10	40	50
	MC : 2.6	Business Application & IT (Theory + Practical)	---	25+25	50
	TOTAL				

During 2nd & 3rd semester, in addition to compulsory papers, each student has to opt any one specialization out of Accounting or Finance. The specialization opted by a student in 3rd semester will remain unchanged in 4th semester.

Semester	Paper Code	Paper Title	Internal /Assignment	University Exam	Total
3 rd Semester	MC : 3.1	Strategic Management	10	40	50
	MC : 3.2	Financial Institutions and Markets	10	40	50
	MC : 3.3	Operation Research	10	40	50
	MC : 3.4	Fundamentals of Management(CB)	10	40	50
	(A) Accounting Specialization				
	MC : 3.5 (A)	Advanced Accounting	10	40	50
	MC : 3.6 (A)	Corporate Tax planning	10	40	50
	(B) Finance Specialization				
	MC : 3.5 (B)	Merchant Banking & Financial Services	10	40	50
	MC : 3.6 (B)	International Finance	10	40	50
TOTAL					300

	Paper Code	Paper Title	Internal /Assignment	University Exam	Total
4 th Semester	MC : 4.1	Corporate Governance & Business Ethics	10	40	50
	MC : 4.2	Corporate Law	10	40	50
	MC : 4.3	Dissertation	---	---	50
	MC : 4.4	Grand Viva-voce	---	---	50
	(A) Accounting Specialization				
	MC : 4.5 (A)	International Accounting	10	40	50
	MC : 4.6 (A)	Accounting Standards & Corporate Reporting	10	40	50
	(B) Finance Specialization				
	MC : 4.5 (B)	Security Analysis & Portfolio Management	10	40	50
	MC : 4.6 (B)	Risk Management and Derivatives	10	40	50
				TOTAL	300

GRAND TOTAL	1200
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Course Fee:

The course fee for M. Com. programme is Rs. 16,000 (Rs. 8,000 per year)

4.5 BACHELOR IN LIBRARY & INFORMATION SCIENCE (BLIS)

Objectives: The BLIS programme is meant to impart skill and training necessary for effective organization and management of libraries and providing varieties of library and information services with the help of IT wherever possible.

Programme Structure:

Paper Code	Paper Title	Internal /Assignment	University Exam	Total
BLIS-01	Library and Society	20	80	100
BLIS-02	Library Management	20	80	100
BLIS-03	Library Classification	20	80	100
BLIS-03P	Library Classification	---	---	50
BLIS-04	Library Cataloguing Theory	20	80	100
BLIS-04P	Library Cataloguing	---	---	50
BLIS-05	Reference & Information	20	80	100
BLIS-06	Information Services	20	80	100
BLIS-07	Information Technology:	20	80	100
Total				800

Course Fee: The Course Fee for BLIS is Rs 10,000 (Rs.5, 000 per semester)

4.6 MASTER IN LIBRARY & INFORMATION SCIENCE (MLIS)

Objectives: The MLIS programme is meant to impart higher skill and training necessary for effective organization and management of libraries and providing varieties of library and information services with the help of IT wherever possible.

Programme Structure:

Semester	Paper Code	Paper Title	Internal /Assignment	University Exam	Total
First Sem. (4 Core & 1 Practical)	MLIS-101	Information, Communication &	20	80	100
	MLIS-102	Management of Library &	20	80	100
	MLIS-103	Information Sources, Systems	20	80	100
	MLIS-104	Applications of Information & Communication Technology	20	80	100
	MLIS-104 P	Applications of I & C T Practical	---	100	100
Second Sem. (2 Core, 2 Electives & 1 Project)	MLIS-201	Information Processing and	20	80	100
	MLIS-202	Information, Institutions, Products and Services	20	80	100
	*ELECTIVE-		20	80	100
	*ELECTIVE-		20	80	100
	MLISP	Project/ Dissertation work	---	---	100
Total					1000

***Elective Papers (Any two Papers from the below given three)**

MLISE-01: Preservation and Conservation of Library Materials

MLISE-02: Academic Library System

MLISE-03: Public Library System and Services

Course Fee:

The Course Fee for MLIS is Rs. 15,000 (Rs.7, 500 per semester)

FEE STRUCTURE

5.1 Course Fee Payment Structure

SL. NO.	Programme	Total Course fee	*Amount Payable at the time of Admission (Including Course Fee, Admission & I-Card Fee)	2nd Installment (Including Course Fee & Re-admission Fee)	3 rd & Subsequent Installment
01	B.A. (Pass)	12,000	4,000+150=4,150	4,050	4,050
02	B.A. (Hons.)	15,000	5,000+150= 5,150	5,000+50= 5,050	5,000+50= 5,050
03	M.A. (All)	14,000	7,000+150=7,150	7,050	Nil
04	B.Com. (Hons.)	15,000	5,000+150= 5,150	5,000+50= 5,050	5,000+50= 5,050
05	M.Com	16,000	8,000+150=8,150	8,050	Nil
06	BLIS	10,000	5,000+150= 5,150	5,000	Nil
07	MLIS	15,000	7,500+150= 7,650	7,500+50= 7,550	Nil

* The Candidate has to submit separate DD of Rs. 600/- towards processing fee.

* Course fee DD should be drawn in favour of "F.M.University Non-Collegiate Fund", Payable at **Balalore**.

5.2 Other Fees

5.2.1 Examination Fees		
(a)	Examination Charge	Rs 300 (For BA/ B.Com Pass) Rs 400 (For BA/ /B.Com Hons.) Rs 500 (For PG & Other Courses)
(b)	Center Charge	Rs 300
(c)	Mark Sheet Fee	Rs. 50
(d)	Coding Fee	Rs. 25
(e)	Enrollment Fee	Rs. 50
(f)	Computer Fee	Rs. 50
(g)	Admit Card Fee	Rs. 10
(h)	Supervision Fee	Rs. 50
(i)	E- Valuation Fee	Rs. 15
(j)	Fee for Practical Exam. in Practical base Courses.	Rs. 100
(k)	Original Certificate Fee (for Last Sem./Year Exam. only)	Rs. 500

(l)	Mark Sheet-cum-Provisional Certificate Fee (for Last Sem./Year Exam. only)	Rs. 100
5.2.2	Identity Card Fee (To be paid at the time of admission)	Rs. 50
5.2.3	Admission Fee (To be paid at the time of admission & Re-admission)	Rs. 100 (For initial Admission) Rs. 50 (For each semester)
N.B: All the Fees are subject to change		
Examination fees should be paid in the shape of DD in favour of “ F. M. University Examination Fund ” and payable at Balasure		

HOW TO APPLY

Candidates interested in seeking admission in any programme offered by Non-Collegiate Programmes Cell, F. M. University are advised to read the instructions given in prospectus thoroughly before deciding about the programme(s) they want to take admission.

6.1 Availability of Prospectus & Application Form

Candidates interested to take admission into the non-collegiate mode programmes should download the application form and Information Brochure from the website www.fmuniversity.nic.in. The downloaded application form completed in all respect should be submitted by hand in the office of the “**Coordinator, Non-Collegiate Programmes, F. M. University, DDCE Building, Old Campus, Vyasa Vihar, Balasure-756019**” with required Bank Drafts and along with other required documents for direct admission into the concern programme, otherwise the application for admission will be rejected. The Candidates can also get the application form available in the office of the Coordinator. The Completed application form along with required documents and bank drafts can also be sent by post during office hours except Sundays and other holidays.

6.2 Documents to be Submitted at the Time of Admission/Submission of Form

- a) Completed application form
- b) Self-attested photo copies of certificates and mark sheets of all the examinations starting from matriculation to qualifying examination.
- c) Four numbers of photographs (Two passport size and two stamp size.)
- d) Crossed Bank Draft of requisite course fees for concerned courses. **(As per Table 5.1)**
- e) Crossed Bank Draft of Rs. 600/- towards processing fee.
- f) In case of application sent by post, the envelope containing the application form complete in all respects must be super scribed with “Application for admission into (Name of Courses applying for)”.

(Bank Draft should be drawn in favour of “F.M.University Non-Collegiate Fund”, payable at Balasure)

6.3 ADMISSION PROCEDURE

The admission will be done directly on first-cum-first basis. The Candidate should deposit the requisite fees in shape of demand draft along with the admission form and documents for direct admission into the concern course.

Applications shall be rejected if they are incomplete, the candidate does not fulfill the eligibility conditions or the requisite amount of fees in shape of DD is not enclosed for concern programmes.

6.4 READMISSION

Readmission to the second and subsequent semesters with payment of Subsequent fees must be done within 30 days from completion of the semester examination (Theory) or as per the following schedule:

Time Period	Fine Amount
Within 30 days from completion of previous theory examination	Nil
30 to 45 days from completion of previous theory examination	Rs. 100/-
Beyond 45 days from completion of previous theory examination	Rs. 500/-

GENERAL INFORMATION

7.1 PAYMENT MODE

The Candidate should deposit the requisite fees in shape of demand draft along with the admission form and documents for direct admission into the concern course. All payments to the University should be in the form of Demand draft only. At-par-cheques or cash will not be accepted. Drafts should be purchased from any nationalized bank drawn in favour of “**F.M.University Non-Collegiate Fund**”, payable at “**Balasore**” for course fee payment purpose and in favour of “**F. M. University Examination Fund**”, payable at “**Balasore**” for Examination fee payment purpose.

7.2 ENROLMENT NUMBER

The **Enrolment Number** shall be assigned to the students by the University after verification of documents and receipt of requisite fees. In all communication addressed to the Coordinator, this Enrolment Number must be mentioned.

7.3 IDENTITY CARD

Students will be issued with an ‘**Identity Card**’ by the University reflecting the Enrolment Number. The ID card will also have the photograph of the student. Students are advised to keep the ID card safely till the completion of the course. Students will be asked to produce their ID card at the time of Contact Classes, Practical Sessions, and Examination, etc. In case of loss of the I-Card by any student, the duplicate I-Card may be issued with payment of Rs. 50/- in the office.

7.4 STUDY MATERIALS

No study materials would be provided for any of the courses running under non-collegiate mode. The topics would be covered in counseling sessions/Personal Contact Programmes.

7.5 CREDIT SYSTEM

The University follows the Credit system for all its programmes. Each credit is equivalent to 30 hours of student study comprising all leading activities such as reading and comprehending the printed material, listening to audio, watching video, attending counseling sessions and writing assignments. Thus a four credit course involves 120 hours of study.

PROGRAMM DELIVERY

8.1 Counseling Sessions/Personal Contact Programmes:

The purpose of such a contact programme is to answer some of the questions and clarify doubts that may not be possible in other means of communication. Such programme also provides an opportunity to meet other fellow students. The Counselors are expected to provide guidance to the students. The counseling sessions will be held in the University during weekends and vacations.

Counseling sessions are very different from class room teaching. Counselors will not be delivering lectures as in the conventional teaching method. They will try to overcome difficulties that you may face in your study. Before attending the Counseling sessions, the students are advised to go through their course material and make a plan of the points to be discussed. The detail schedule of the Counseling Session will be made available by the office. **Counseling classes will be provided to the programmes having minimum 10 students.**

Attendance of 60% in counseling sessions is

8.2 Practical/Project Work:

The practical sessions will be held in the university. The students will have the facility to use the computer and software packages and other equipments relevant to the syllabus.

A student will not be allowed to appear at the Terminal Examination (Practical) if the percentage of attendance at the practical sessions falls below 60%. The student may however appear at the theory examination. Facilities for practical sessions are not automatically extended to the next semester of study. Facility for practical sessions in subsequent semesters is at the discretion of the University subject to payment of requisite fees.

EXAMINATION AND EVALUATION SYSTEM

Candidates are instructed to read the following instructions relating to examinations carefully and take note of the special instructions relating to examinations.

1. The Students have to fill up the form for examinations as and when they are eligible within the prescribed last date and with required examination fees. Otherwise, their applications will not be registered for the examinations
2. **Student who has not paid the Course fees will not be permitted to write the examinations under any circumstances.**

3. The examination has two components that is
 - (a) Continuous Evaluation (Assignments) 20% and
 - (b) Term End Examination (University Examination) 80%.
4. Each student has to complete and submit assignment in each of the theory paper before being eligible to appear for the term end examination. The term end examination shall be of 3 hours duration.
5. Minimum qualifying marks in each paper is 40% individually in internal and term end examination. The final gradation will be as follows:

1 st Division	2 nd Division	Pass only
60% and	50% to below	40%to below

6. The Fakir Mohan University will conduct the examinations, evaluations and issue certificates to the successful candidates.
7. Students, who have back/arrears of paper(s), after the completion of the duration of the course of study, may also submit the examination application form to clear their arrear papers within the last date indicated above along with the prescribed examination fees.
8. Qualitatively, the examinations conducted for the students of Non-Collegiate mode are at par with the examinations conducted for the regular College/University students.

EXAMINATION CENTRE

All the end term examinations will be held in **F. M. University, Balasore,**

EQUIVALENT/PARITY WITH REGULAR STUDENTS

Students of the Non-Collegiate mode are offered the same Courses as in the regular mode in the University or affiliated colleges under F. M. University. They have the same Syllabi, Curriculum, examination, and are awarded the same degree, which is recognized by UGC and other Universities.

ENQUIRIES, COMMUNICATION AND GRIEVANCES

All enquiries and correspondence, complaints and grievances relating to Non-Collegiate mode programmes offered by the University may be addressed to:

The Coordinator
NON-COLLEGIATE PROGRAMME CELL
FAKIR MOHAN UNIVERSITY
DDCE BUILDING, VYASA VIHAR (OLD CAMPUS)
BALASORE-756019 (ODISHA)
Contact Phone No: 06782-241840 (O)

The office shall function on all working days except University holidays. Students may log on to the websites www.fmuniversity.nic.in for updated information on dates of Examinations, Time table, Course details, other notices etc.

OTHER RULES AND REGULATIONS

The candidates are advised to study the rules and regulations of the Directorate thoroughly before applying for admission.

1. Refund/Transfer of admission fee is not permissible under rules in any case.
2. All correspondence with the office should be made in English/Odia.
3. If, at any stage, it is found or it comes to the notice of the University that a candidate has made false or incorrect statement (s) or used fraudulent means for admission or does not fulfill the eligibility requirements, his/her admission will stand cancelled at any stage without assigning any reason thereof.
4. The candidates selected for admission shall be required to produce all the original certificates at the time of admission failing which the admission of the candidate shall stand cancelled and no further correspondence in this regard shall be entertained.
5. The candidates must note that the University has not authorized any agency / institution to deal with the candidates for admission to any courses.
6. The University reserves the right to make amendments in admission policy, number of seats, fee structure or any other matter related to admission/ conducting of programmes reflected in this prospectus.
7. Ragging is strictly prohibited.
8. Candidates failing to appear at Internal Assessment Tests are not eligible to appear at the final examination.
9. 60 per cent attendance is a statutory requirement in contact programmes for becoming eligible for final examination.
10. Each programme will be governed by its respective statutes.
11. The admission of candidate shall be provisional subject to verification of testimonials from Academic/ Examination/ Registration section(s) of the Fakir Mohan University.

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